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**TORRANCE CITY COUNCIL – APRIL 14, 2020**

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At 11:27 p.m., the City Council adjourned to Tuesday, April 21, 2020 at 7:00 p.m. for regular business via teleconference of other electronic means.

**MINUTES OF A REGULAR MEETING  
OF THE TORRANCE CITY COUNCIL**

**1. CALL TO ORDER**

The Torrance City Council convened in an adjourned regular meeting on Tuesday, April 14, 2020 at 7:00 p.m. via teleconference at Torrance City Hall.

**ROLL CALL**

Present: Councilmembers Chen, Goodrich, Griffiths, Herring, Mattucci, Rizzo and Mayor Furey.

Absent: None.

Present: City Manager Jackson, Assistant City Manager Chaparyan, City Attorney Sullivan, City Clerk Poirier and other staff representatives.

**2. FLAG SALUTE/ INVOCATION**

The flag salute was led by Councilmember Rizzo

The non-sectarian invocation was given by Councilmember Chen

**3. REPORT OF CITY CLERK ON POSTING OF THE AGENDA/ MOTION TO WAIVE FURTHER READING**

City Clerk Poirier reported that the agenda was posted on the Public Notice Board at 3031 Torrance Boulevard and on the City's website on Thursday, April 09, 2020.

**MOTION:** Councilmember Griffiths moved that after the City Clerk has read aloud the number and title of any resolution or ordinance on the meeting agenda, the further reading thereof shall be waived, reserving and guaranteeing to each Councilmember the right to demand the reading of any such resolution or ordinance in regular order. The motion was seconded by Councilmember Chen and passed by 7-0 vote.

**4. WITHDRAWN, DEFERRED OR SUPPLEMENTAL ITEMS**

No items were withdrawn or deferred. Supplemental material available for items: 6A and Oral Communications.

**5. COUNCIL COMMITTEE MEETINGS AND ANNOUNCEMENTS**

City Clerk Poirier shared the 2020 Census is still accepting submissions online, by phone, or by mail. To submit online, please visit 2020Census.Gov

City Manager Jackson introduced the COVID-19 update; the City of Torrance is still operating under a state of disaster. Staff has continued to take necessary precautions in ensure the safety of employees and the community.

Fire Chief Serna provided an overview of the COVID-19 items updated since the last council meeting:

- 1) At home testing for high-risk community members is being implemented.
- 2) A total of 13 firefighters have tested positive for COVID-19.
- 3) Personal Protective Equipment is being utilized. (Ensuring staff is properly equipped)
- 4) Station isolation continues.
- 5) New sanitizing procedures are being implemented.
- 6) Skilled care facility monitoring is executed.
- 7) Maintain employee health and safety.
- 8) Adjust operations to ensure readiness.
- 9) Support to local hospitals has continued.
- 10) Recovery Operations are being discussed.

Fire Chief Serna reported the Dashboard call volume has gone down, despite cardiac arrest and stroke type symptoms cases still being reported. Total cases reported increased nationwide to 4.31% within the last week and the Safer at Home order has been extended to May 15. The community is encouraged to still practice social distancing and Safer at Home precautions.

Assistant City Manager and EOC Director Chaparyan reported the COVID-19 weekly update, the incident management strategic goals are:

- 1) Life Safety
- 2) City Stabilization
- 3) Property and Quality of Life Conservation
- 4) Agility
- 5) Recovery

Assistant City Manager/EOC Director Chaparyan stated the EOC has coverage seven days week and will post updates regularly. They are focusing on recovery strategies once the City is safe to start reopening, including safety precautions for business.

Torrance Cares to Go Grocery delivery service has been very successful within the community serving seniors and those with special needs; this service has been extended to staff. The Farmers Market has also been successful in providing services while maintaining social distancing.

Community members are encouraged to wear mask and continue social distancing. For additional information please visit [www.cityoftorranceca.com](http://www.cityoftorranceca.com) or call (310) 618-5880. Seniors can also attain information by calling the Bartlett Center at (310) 320-5918. As well as by viewing CitiCABLE Channel 3 news show COVID-19 at 4 p.m. weekdays and 2 p.m. on weekends

## **6. COMMUNITY MATTERS**

### **6A. ADOPT RESOLUTION NO. 2020-24 DECLARING RESULTS OF THE MARCH 3, 2020 GENERAL MUNICIPAL ELECTION**

Recommendation of the City Clerk that City Council adopt Resolution No. 2020-24 declaring the results of the General Municipal Election consolidated with the Los Angeles County Presidential Primary Election held on March 3, 2020.

City Clerk Poirier read the resolution.

**MOTION:** Councilmember Mattucci moved to concur with staff recommendation. The motion was seconded by Councilmember Goodrich and passed by 7-0 vote.

**MOTION:** Councilmember Mattucci moved to adopt Resolution No. 2020-24. The motion was seconded by Councilmember Goodrich and passed by 7-0 vote.

**6B. oath of office for elected officers and presentation of certificates of election**

City Clerk Poirier administered the Oath of Office and presented certificates to elected Councilmembers Griffiths, Chen and Kalani.

**6C. RESOLUTION NO. 2020-25 RE COUNCILMAN MILTON S. HERRING, I**

Resolution No. 2020-25 honoring Torrance City Councilman Milton S. Herring, I for his many years of dedicated service to the community. (For Adoption Only)

**MOTION:** Councilmember Goodrich moved to adopt Resolution No. 2020-25. The motion was seconded by Councilmember Chen and passed by 7-0 vote.

**6D. RESOLUTION NO. 2020-26 RE COUNCILMAN GEOFF RIZZO**

Resolution No. 2020-26 honoring Torrance City Councilman Geoff Rizzo for his many years of dedicated service to the community. (For Adoption Only)

**MOTION:** Councilmember Goodrich moved to adopt Resolution No. 2020-26. The motion was seconded by Councilmember Griffiths and passed by 7-0 vote.

The City Council recessed from 7:52 p.m. to 8:04 p.m.

**ROLL CALL**

Present: Councilmembers Chen, Goodrich, Griffiths, Kalani, Mattucci and Mayor Furey.

**6E. REMARKS FOR OUTGOING COUNCILMEMBERS MILTON S. HERRING, I AND GEOFF RIZZO**

Mayor Furey and each Councilmember commended outgoing Councilmember Herring and outgoing Councilmember Rizzo for their dedicated service to the community and offered well-wishes for the future. City Clerk Poirier, City Manager Jackson, and City Attorney Sullivan also expressed appreciation for the outgoing Councilmembers' service.

Councilmember Herring and Councilmember Rizzo commented on their time serving on the Council and thanked colleagues on the Council, City staff, friends and family members for their support.

**8. CONSENT CALENDAR**

**8A. APPROVAL OF MINUTES**

Recommendation of the City Clerk that City Council approve the City Council minutes of January 28, 2020, February 5, 2020, February 28, 2020 and March 16, 2020.

**MOTION:** Councilmember Griffiths moved to approve all Consent Calendar items. The motion was seconded by Councilmember Mattucci and passed by 7-0 vote.

**9. ADMINISTRATIVE MATTERS**

**9A. FILLING THE UNEXPIRED AT LARGE TERM OF COUNCILMEMBER GEORGE CHEN**

Recommendation of the City Clerk that City Council give direction to the City Clerk for filling the at large vacant seat (term expiring March 2022) created by the election of Councilmember George Chen to the District 2 City Council seat.

City Clerk Poirier explained to the City Council the process on filling the unexpired at large term of Councilmember George Chen.

Mayor Furey encouraged his colleagues to look into appointment instead of a special election due to the high cost and short term.

Councilmember Griffiths agreed with Mayor Furey and questioned the high cost for a special election.

City Clerk Poirier responded to Councilmember Griffiths the cost is significantly high due to the county's new program, Voting Solutions for All People and the equipment required. The expenses have been passed down to the cities that consolidate with the County.

Councilmember Griffiths questioned if the city could hold an all-mail ballot special election.

City Clerk Poirier responded yes, if they held a special election on a date when the county recorder is not holding any other elections. City Clerk Poirier stated she would research the requirements and inform Council of the outcome.

Mayor Furey questioned due to Torrance being a Charter City if it was possible to run the election on a specified date.

City Clerk Poirier responded to Mayor Furey stating according to the appeal the City of Redondo Beach won, yes a Charter City can run their own election. The only issue is many election companies have gone out of business; this may impose a dilemma in printing and counting the ballots.

Councilmember Mattucci, Chen and Goodrich concurred with Council, it would be more cost efficient to solicit applications for appointment versus running an election.

**MOTION:** Councilmember Goodrich moved to set an appointment based upon solicitation of applications with appointment to be made on May 12, 2020. The motion was seconded by Councilmember Griffiths and passed by 7-0 vote.

**9B. RATIFICATION AND EXTENSION OF PUBLIC ORDERS**

Recommendation of the City Attorney and City Manager that City Council:

- 1) Adopt a Resolution ratifying Public Order No. 2020-6 issued on April 9, 2020; and
- 2) Adopt a Resolution ratifying Public Order No. 2020-7 issued on April 9, 2020; and
- 3) Adopt a Resolution ratifying Public Order No. 2020-8 issued on April 9, 2020.

City Manager Jackson requested Council to ratify the additional Public Orders issued since the last City Council meeting on April 7, 2020 in response to the COVID-19 National Emergency. These orders were issued April 9, 2020.

Councilmember Griffiths thanked City Manager Jackson for Public Order 2020-7 requiring workers in the food industry to wear masks.

**MOTION:** Councilmember Goodrich moved to concur with staff recommendation. The motion was seconded by Councilmember Mattucci and passed by 7-0 vote.

**MOTION:** Councilmember Goodrich moved to adopt Resolution Nos. 2020-27, 2020-28, 2020-29. The motion was seconded by Councilmember Mattucci and passed by 7-0 vote.

10. **HEARINGS** – None scheduled

11. **AGENCY AGENDAS** – None scheduled

12. **SECOND READING ORDINANCES**

12A. **SECOND AND FINAL READING OF ORDINANCE NO. 3867**

Second and Final reading of Ordinance No. 3867 amending Torrance Municipal Code Sections 11.7.020 and 11.7.030 regarding City Council meetings.

**MOTION:** Councilmember Griffiths moved to adopt Ordinance No. 3867. The motion was seconded by Councilmember Chen and passed by 7-0 vote.

13. **ORAL COMMUNICATIONS #2**

Members of the public spoke.

Councilmembers Chen, Goodrich, Griffiths, Kalani, Mattucci, City Manager Jackson and Mayor Furey spoke.

14. **CLOSED SESSION**

At 9: 52p.m., the City Council recessed to closed session to confer with the City Manager and the City Attorney on agenda matters listed under 14A) Conference with Labor Negotiator, pursuant to California Government Code §54957.6 and 14B) Conference with Real Property Negotiator, pursuant to California Government Code §54957.8.

The City Council reconvened at 11:26 p.m. No formal action was taken on any matter considered in closed session.

15. **ADJOURNMENT**

At 11:27 p.m., the City Council adjourned to Tuesday, April 21, 2020 at 7:00 p.m. for regular business commencing at 7:00 p.m. through Tele-Conference.

**MOTION:** Councilmember Mattucci moved to adjourn. The motion was seconded by Councilmember Griffiths and passed by 7-0 vote.

Attest:



Rebecca Poirier  
City Clerk of the City of Torrance



Mayor of the City of Torrance

Approved on May 19, 2020