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TORRANCE CITY COUNCIL – APRIL 7, 2020

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At 8:31 p.m., the City Council adjourned to Tuesday, April 14, 2020 at 7:00 p.m. regular business commencing at 7:00 p.m. via teleconference.

**MINUTES OF AN ADJOURNED REGULAR MEETING
OF THE TORRANCE CITY COUNCIL**

1. CALL TO ORDER

The Torrance City Council convened in an adjourned regular meeting on Tuesday, April 7, 2020 at 5:30 p.m. in a Web Based Tele-Meeting.

ROLL CALL

Present: Councilmembers Chen, Herring, Goodrich, Griffiths, Mattucci, Rizzo and Mayor Furey

Absent: None

Present: City Manager Jackson, Assistant City Manager Chaparyan, City Attorney Sullivan, City Clerk Poirier and other staff representatives

2. FLAG SALUTE/ INVOCATION

The flag salute was led by Councilmember Mattucci

The non-sectarian invocation was given by Councilmember Rizzo

3. REPORT OF CITY CLERK ON POSTING OF THE AGENDA/ MOTION TO WAIVE FURTHER READING

City Clerk Poirier reported that the agenda was posted on the Public Notice Board at 3031 Torrance Boulevard and on the City's website on Friday, April 3, 2020.

MOTION: Councilmember Griffiths moved that after the City Clerk has read aloud the number and title of any resolution or ordinance on the meeting agenda, the further reading thereof shall be waived, reserving and guaranteeing to each Councilmember the right to demand the reading of any such resolution or ordinance in regular order. The motion was seconded by Councilmember Chen and passed by 7-0 vote.

4. WITHDRAWN, DEFERRED OR SUPPLEMENTAL ITEMS

No items were withdrawn or deferred. Supplemental material was available for item 13 Oral Communications.

5. COUNCIL COMMITTEE MEETINGS AND ANNOUNCEMENTS

Councilmember Goodrich reported the Citizen Development Enrichment Committee Tele-meeting took place earlier, April 7th at 3:00 p.m. Councilmember Mattucci, Goodrich, and Griffiths participated in the call to discuss float entry options for the upcoming 2021 Tournament of Roses Parade.

Mayor Furey asked to adjourn tonight's council meeting in memory of Torrance resident Mike Witkowsky.

City Manager Jackson shared he is extremely proud of the organization and how staff has handled both the COVID-19 Pandemic and Cyber Attack.

Assistant City Manager Chaparyan shared the Executive Orders the City Manager has authorized since March 4. They will be documented in the City Agenda under item 9D.

Fire Chief Serna provided an overview of the items updated since the last council meeting.

- 1) Station Isolation- fire fighters will not be allowed to work at any other fire stations this order is effective till May 2nd.
- 2) Canceled all vacation/trades and comp days this is to ensure there is enough personal to cover the communities' needs.
- 3) Established two community ambulance services
- 4) Finalized regional dashboard this allows them to provide an overview of what is going on across the region. It also provides a look at the capacity of local and regional hospitals.
- 5) Completed a Citywide employee video. The video provides an overview of the virus and safety precautions for employees.
- 6) They are working with Los Angeles County Fire Departments in an effort to prepare for a community-testing site in the City of Torrance.

Fire Chief Serna reported a small drop in the curve and encouraged community members to continue to stay home and practice social distancing. Going forward, they are continuing to work on public outreach and focusing on recovery efforts for the economy and community.

Assistant City Manager and EOC Director Chaparyan reported the COVID-19 weekly update. EOC operations are currently at a level two. They are meeting daily seven days a week, through teleconference and include local hospitals, TUSD and private schools. They are focusing on the following community goals:

- 1) Life Safety
- 2) Community Stabilization
- 3) Property and Quality of Life Conservation
- 4) Agility
- 5) Recovery

Listed below are the Major Action Items/Updates EOC has been working on:

- 1) Implemented Torrance Cares 2 Go (Grocery Delivery Program for seniors over 65 years old and people with special needs).
- 2) Operated Farmers Market with social distancing.
- 3) Resumed Street Sweeping in non-residential areas.
- 4) Started daily news show COVID-19 today at 4 p.m. weekdays and 2 p.m. on weekends on CitiCABLE Channel 3.

Community members are encouraged to wear mask and continue social distancing. For additional information please visit www.cityoftorranceca.com or call (310) 618-5880.

6. COMMUNITY MATTERS

6A. RESOLUTION NO. 2020-15 HONORING JOHN POLLIARD

Mayor Furey honored John Polliard, a Senior Mechanical Inspector with the Community Development Department, upon his retirement from the City of Torrance after thirty years of service.

MOTION: Councilmember Herring moved to adopt Resolution No. 2020-15. The motion was seconded by Councilmember Griffiths and passed by 7-0 vote.

6B. RESOLUTION NO. 2020-16 HONORING ROBERT MEYERS

Mayor Furey honored Firefighter Robert Meyers upon his retirement from the City of Torrance after twenty-five years of service.

MOTION: Councilmember Chen moved to adopt Resolution No. 2020-16. The motion was seconded by Councilmember Goodrich and passed by 7-0 vote.

8. CONSENT CALENDAR – None scheduled.

9. ADMINISTRATIVE MATTERS

9A. ADOPT RESOLUTION AUTHORIZING CITY REPRESENTATIVES TO APPLY FOR AND OBTAIN FEDERAL DISASTER ASSISTANCE FUNDING

Recommendation of the Finance Director that City Council adopt a Resolution designating the City Manager, Finance Director, and Assistant Finance Director as authorized representatives to apply for and obtain disaster assistance funding from the Federal Emergency Management Agency (FEMA) and California Office of Emergency Services (CalOES) in the event of a major disaster.

Finance Director Tsao requested Council grant designated City staff the authorization to apply for assistance with the State of California, which allows the City to apply for and obtain disaster assistance funding. The City's current application will expire on April 18, 2020 and the new application will be good through April 6, 2023.

Councilmember Mattucci questioned if this will authorize staff to hire a 3rd party for assistance in applying for funds.

In response to Councilmember Mattucci, Finance Director Tsao stated the City Manager would authorize hiring a 3rd party.

MOTION: Councilmember Griffiths moved to concur with staff recommendation. The motion was seconded by Councilmember Goodrich and passed by 7-0 vote.

MOTION: Councilmember Griffiths moved to adopt Resolution No. 2020-17. The motion was seconded by Councilmember Goodrich and passed by 7-0 vote.

9B. APPROVE CONCEPTUAL DESIGN FOR 2021 TORRANCE ROSE FLOAT

Recommendation of the City Council Citizen Development and Enrichment Committee that City Council approve the Conceptual Design for the 2021 Torrance Rose Float.

Community Service Director Jones stated the design recommendations were presented to the Citizen Development and Enrichment Committee on April 7, 2020. Councilmembers Griffiths, Mattucci, and Goodrich participated in the meeting along with Mr. Tim Estes, President of Fiesta Parade Floats and staff.

Councilmember Goodrich announced the winning entry is *Dream, Believe, and Achieve* by Melany Perez from Torrance High School. The float design is called *The Embodiment of Nature* and it depicts endangered animals.

MOTION: Councilmember Chen moved to approve for conceptual design for the float. The motion was seconded by Councilmember Herring and passed by 7-0 vote.

9C. AMENDING TORRANCE MUNICIPAL CODE SECTIONS 11.7.020 AND 11.7.030 REGARDING CITY COUNCIL MEETINGS AND CITY COUNCIL RULES OF ORDER

Recommendation of the City Attorney that City Council:

- 1) Adopt an Ordinance amending the Torrance Municipal Code Sections 11.7.020 and 11.7.030 regarding City Council Meetings; and
- 2) Adopt a Resolution that amends the City Council Rules of Order; and
- 3) Approve Ordinance Summary for publication.

City Attorney Sullivan stated this item is to amend and reinstate the City Council Rules of Order during the current State of Emergency, and address the Safer at Home, Social Distancing and Electronic Meetings that the City has been operating under.

City Attorney Sullivan noted there is a typo-graphical error SECTION 7.5 sub-section 3. It should read “the parties who has the burden of proof” not “the appellant in answer to the opponents”.

MOTION: Councilmember Herring moved to concur with staff recommendation as amended and approve ORDINANCE summary publication. The motion was seconded by Councilmember Griffiths and passed by 7-0 vote.

MOTION: Councilmember Herring moved to adopt Ordinance No. 3867. The motion was seconded by Councilmember Griffiths and passed by 7-0 vote.

MOTION: Councilmember Herring moved to adopt Resolution No. 2020-18. The motion was seconded by Councilmember Griffiths and passed by 7-0 vote.

9D. RATIFICATION AND EXTENSION OF PUBLIC ORDERS

Recommendation of the City Manager and City Attorney that City Council:

- 1) Adopt a **RESOLUTION** ratifying Public Order No. 2020-2 issued on March 18, 2020; and
- 2) Adopt a **RESOLUTION** ratifying Public Order No. 2020-3 issued on March 20, 2020; and
- 3) Adopt a **RESOLUTION** ratifying Public Order No. 2020-4 issued on March 24, 2020; and
- 4) Adopt a **RESOLUTION** ratifying Public Order No. 2020-5 issued on March 27, 2020; and
- 5) Adopt a **RESOLUTION** ratifying Administrative Orders by the City Manager issued between March 12, 2020 and March 27, 2020.

City Manager Jackson introduced item 9D.

Councilmember Griffiths asked why food preparers have not been required to wear masks.

Councilmember Chen stated many food industry workers are already voluntarily wearing protective masks.

Councilmember Mattucci concurred with Councilmember Griffiths and suggested Council take action at tonight’s meeting if possible.

Mayor Furey replied he agrees with Councilmember Griffiths and stated Council may need to take a stronger approach and discuss further options at next week’s meeting.

City Attorney Sullivan stated another option is to direct staff or the City Manager to explore protective mask options, while taking into consideration the current mask shortage situation. In response to Councilmember Mattucci’s request to require food preparers to wear masks at

tonight's meeting, the issue with taking action tonight is the Council's request will ratify the previous order issued by City Manager Jackson. City Attorney Sullivan suggested giving direction to City Manager Jackson to conduct further research.

City Manager Jackson replied the City can communicate its request to the community and further options can be explored at the next meeting.

MOTION: Councilmember Chen moved to concur with staff recommendation. The motion was seconded by Councilmember Griffiths and passed by 6-1 vote.

MOTION: Councilmember Chen moved to adopt Resolution Nos. 2020-02, 2020-03, 2020-04, and 2020-05. The motion was seconded by Councilmember Goodrich and passed by 7-0 vote.

10. **HEARINGS** – None scheduled

11. **AGENCY AGENDAS** – None scheduled

12. **SECOND READING ORDINANCES** – None scheduled

13. **ORAL COMMUNICATIONS**

Members of the public spoke.

Councilmembers Herring, Mattucci, Chen, Goodrich, Griffiths, and Mayor Furey spoke.

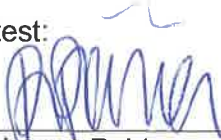
14. **CLOSED SESSION** – None scheduled.

15. **ADJOURNMENT**

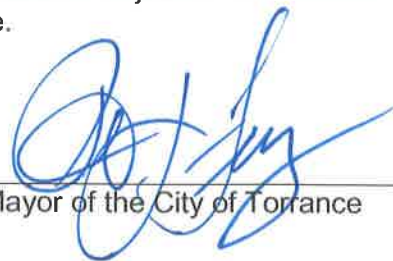
At 8:31 p.m., the City Council adjourned to Tuesday, April 14, 2020 for the regular meeting commencing at 7:00 p.m. in compliance with Governor Newsom's Executive Order N-29-20, which suspended portions of the Brown Act, members of the Torrance City Council and staff will participate in this meeting via teleconference and other electronic means in our continuing effort to practice social distancing to reduce the spread of COVID-19. Members of the public are encouraged to watch the meeting via CitiCABLE Channel 3 (Spectrum) and Channel 31 (Frontier), Over-the-air on 25.2, streaming on TorranceCA.Gov, Facebook @ City of Torrance CA Government, and YouTube Channel TorranceCitiCABLE.

MOTION: Councilmember Goodrich moved to adjourn. The motion was seconded by Councilmember Griffiths and passed by 7-0 vote.

Attest:



Rebecca Poirier
City Clerk of the City of Torrance



Mayor of the City of Torrance

Approved on May 5, 2020