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At 11:59 p.m., the City Council adjourned to Tuesday, February 4, 2020 at 5:30 p.m. for closed session, with regular business commencing at 7:00 p.m. in the Council Chamber.

MINUTES OF AN ADJOURNED REGULAR MEETING OF THE TORRANCE CITY COUNCIL

1. CALL TO ORDER

The Torrance City Council convened in an adjourned regular meeting on Tuesday, January 28, 2020 at 5:30 p.m. in the Council Chamber at Torrance City Hall.

ROLL CALL

Present:

Councilmembers Mattucci, Rizzo, Goodrich Mayor Furey and

Councilmember Griffiths * joined meeting at 5:35 p.m.

Absent:

Councilmembers Chen and Herring

Present:

City Manager Jackson, Assistant City Manager Chaparyan,

City Attorney Sullivan, City Clerk Poirier and

other staff representatives

Agenda Item 14 was considered out of order at this time.

City Attorney Sullivan statement recommended pulling item 14A from closed session.

Conference with legal counsel –Existing Litigation (California Government Code § 54956.9(d)(1)

14. CLOSED SESSION

The City Council immediately recessed to closed session to confer with the City Manager and the City Attorney on agenda matters listed under

14A. CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION

(California Government Code § 54956.9(d)(1)):

 Martin Vukotic V. City of Torrance, et al. LASC Case No. BC719562

MOTION: Mayer Furey motion to remove 14A from the agenda and move to closed session. The motion was seconded by Councilmember Rizzo and passed by a 5-0 vote with Councilmembers Chen and Herring absent.

14B. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION

(Initiation of Litigation Pursuant to California Government Code §54956.9(d)(4)): One Case

The City Council reconvened in public session at 7:00 p.m. No formal action was taken on any item considered in closed session.

2. FLAG SALUTE/INVOCATION

The flag salute was led by Mayor Furey.

The non-sectarian invocation was given by Councilmember Griffiths.

3. REPORT OF CITY CLERK ON POSTING OF THE AGENDA/ MOTION TO WAIVE FURTHER READING

City Clerk Poirier reported that the agenda was posted on the Public Notice Board at 3031 Torrance Boulevard and on the City's website on Friday, January 24, 2020.

MOTION: Councilmember Rizzo moved that after the City Clerk has read aloud the number and title of any resolution or ordinance on the meeting agenda, the further reading thereof shall be waived, reserving and guaranteeing to each Councilmember the right to demand the reading of any such resolution or ordinance in regular order. The motion was seconded by Councilmember Griffiths and passed by 5-0 vote, with Councilmembers Chen and Herring absent.

4. WITHDRAWN, DEFERRED OR SUPPLEMENTAL ITEMS

Items 14A and 8B were withdrawn. Supplemental material available for items: 9B, 9D and 10A.

5. COUNCIL COMMITTEE MEETINGS AND ANNOUNCEMENTS

Mayor Furey asked to adjourn tonight's meeting in memory of former Torrance Mayor Ken Miller, who passed away on January 19, 2020 at age 97.

Councilmember Goodrich announced the Citizen Development and Enrichment Committee will have a joint meeting with the Torrance Unified School District on Tuesday, February 4, 2020 at 3:30 p.m. in the Torrance Unified School District Board Room located at 2336 Plaza del Amo to discuss a Joint Use Agreement.

Mayor Furey shared his experience at the 88th Winter Meeting of the United States Conference of Mayors in Washington D.C. as being very insightful.

6. COMMUNITY MATTERS

6A. RECOGNITION OF SOUTH HIGH VARSITY FOOTBALL TEAM

Mayor Furey recognized South High Varsity Football Team and Coach Matt Mishler who made the CIF Southern Section Division 14 Playoffs, the second time in the school's history to make it to the finals.

6B. RESOLUTION NO. 2020-01 RE RICHARD HALL

Resolution No. 2020-01 honoring Richard Hall of the Public Works Department upon his retirement from the City of Torrance after thirty-eight years of service.

MOTION: Councilmember Griffiths motioned to adopt Resolution No. 2020-01 seconded by commissioner passed with a 5-0 vote with Councilmember Herring and Chen absent.

6B. RESOLUTION NO. 2020-02 RE ROBERT VON RITTER

Resolution No. 2020-02 honoring Robert Ritter of the Torrance Fire Department upon his retirement from the City of Torrance after twenty-nine years of service.

MOTION: Councilmember Mattucci motioned to adopt Resolution No. 2020-02, seconded by Councilmember Griffiths passed with a 5-0 vote with Councilmember Herring and Chen absent.

6C. PROCLAMATION CELEBRATING TORRANCE TRANSIT'S 80TH ANNIVERSARY

Councilmember Rizzo read the proclamation. Mayor Furey announced Thursday, January 30, 2020 as the 80th Anniversary of Torrance Transit signed this 28th day of January 2020. Torrance Transit Director Kim Turner accepted the proclamation. Ms. Turner spoke on behalf of Torrance Transit thanking the council and Mayor Furey for there, continued support and trust.

6E. PRESENTATION BY LOS ANGELES COUNTY REGISTER-RECORDER/COUNTY CLERK ON VOTING SOLUTIONS FOR ALL PEOPLE (VSAP)

Terina T. Keresoma, with Governmental and Legislative Affairs explained Voting Solutions for All People (VSAP). VSAP is a entirely new way of voting, some of the updates include a modern tally system, interactive sample ballot, ballot marketing device, longer voting period, more voting centers, electronic pollbook and a new vote by mail experience. The new voting experience will allow voters several options to submit their ballot. Starting February 22, 2020 the voting period will last 11 days and 1,000 vote centers will be open. Voters now have the option to vote at any open center. This new systems was created to increase voter participation and make it more accessible to submit your ballot. Additional information regarding VSAP can be found at the Website vsap.lavote.net, Email: vsap@rrcc.lacounty.gov or Social Media: @lacountyrrcc.

7. ORAL COMMUNICATIONS #1

Members of the public spoke.

8. CONSENT CALENDAR

8A. 2018-19 WATER COMMISSION ANNUAL REPORT

Considered separately, see page 4.

8B. PURCHASE ORDER FOR TWO 2020 ELGIN CNG CROSSWIND J SWEEPERS

Recommendation of the Public Works Director and General Services Director that City Council authorize a purchase order with Haaker Equipment Company of La Verne, CA in the amount of \$755,436.86 (including sales tax) for two (2) 2020 Elgin CNG (Compressed Natural Gas) Crosswind J Sweepers with Autocar Chassis as a cooperative purchase with Sourcewell.

This item was pulled from the agenda.

8C. CONTRACT SERVICES AGREEMENT FOR REPLACEMENT OF HEATING, VENTILATION, AND AIR CONDITIONING (HVAC) EQUIPMENT

Recommendation of the General services Director that City Council:

- 1) Adopt a finding that the project is categorically exempt under the California Environmental Quality Act (CEQA) pursuant to State CEQA Guidelines Section 15301 (Existing Facilities) and that there are no features that distinguish this project from others in the exempt class, and therefore, there are no unusual circumstances: and
- 2) Award a contract services agreement to Pacific West Industries, Inc. of Anaheim, CA (B2019-53) in the amount of \$86,450 with, a 5% contingency of \$4,323, for replacement of HVAC equipment at the Ken Miller Recreation Center and Fire Prevention for one-year period beginning January 28, 2020 and ending January 27, 2021; and

- 3) Award a contract services agreement to GM Climate Control, Inc. of North Hollywood, CA (B2019-53) in the amount of \$153,574, with a 5% contingency of \$7,679, for replacement of HVAC equipment at Greenwood Center, El Retiro Library, and Fire Station #1 for a one-year period beginning January 28, 2020 and ending January 27, 2021; and
- 4) Approve a third amendment to the consulting services agreement with IDS Group, Inc. of Irvine, CA (C2017-022) to extend the contract term to June 30, 2021; and
- 5) Approve a 10% project management fee of \$24,002

8D. THIRD AMENDMENT FOR STATE GOVERNMENT CONSULTING AND ADVOCACY SERVICES

Recommendation of the City Manager that City Council approve a third amendment to contract services agreement with Joe A. Gonsalves & Son of Sacramento, CA (C2014-163) for an additional amount not-to-exceed \$25,500 and a new total not-to-exceed amount of \$280,500, for the State Government consulting and Advocacy Services and extend contract for six months to June 30, 2020.

8E. THIRD AMENDMENT FOR FEDERAL GOVERNMENT CONSULTING AND ADVOCACY SERVICES

Recommendation of the City manager that City Council approve a third amendment to contract services agreement with Van Scoyoc Associates of Washington, DC (C2014-162) for an additional amount not-to-exceed \$36,000, and a new total not-to-exceed amount of \$396,000 for Federal Government Consulting and Advocacy Services and extend contract for six months to June 30, 2020.

MOTION: Councilmember Rizzo, moved to approve Consent Calendar items 8C, 8D, and 8E seconded by Councilmember Goodrich and passed by 5-0 vote with Councilmembers Chen and Herring absent.

A member of the public spoke.

Consent Calendar Item 8A was considered separately at this time.

8A. 2018-19 WATER COMMISSION ANNUAL REPORT

Recommendation of the Water Commission and Public Works Director that City Council accept and file the Water Commission 2018-19 Annual Report.

MOTION: Councilmember Griffiths to accept and file. The motion was seconded by Councilmember Rizzo and passed by 5-0 vote with Councilmembers Chen and Herring absent.

9. ADMINISTRATIVE MATTERS

9A. SUSTAINABILITY POLICY FOR EVENTS AT THE CULTURAL ARTS CENTER

Recommendation of the General Services Director that City Council discuss and determine action for developing a new sustainability policy reducing non-compostable plate settings for events at the Torrance Cultural Arts Center.

Councilmember Goodrich stated that Beach Cities have taken a stand on the ban of non-compostable materials and he is leaning towards option 3.

Councilmember Griffiths asked when the new policy will take effect.

Sr. Business Manager Rumery from General Services stated the effective date would depend on City Council's decision.

Councilmember Mattucci questioned if the policy will only pertain to events held on City property. He is in support of the policy to eliminate Styrofoam but not all plastics.

Sr. Business Manager Rumery confirmed the policy would only affect events held at the Torrance Cultural Arts Center.

Staff is proposing three options for the Council to consider.

Option 1: Establish a City policy to prohibit use of polystyrene and single-use-plastics at all City sponsored events at the Cultural Arts Center. Private rentals will be encouraged to use sustainable products, but not mandated.

Option 2: Establish a City policy to prohibit use of polystyrene and single-use-plastics for users of the Cultural Arts Center with the exception of water bottle sales I the Armstrong Theatre.

Option 3: Establish a City policy to prohibit use of polystyrene and single-use-plastics for all users of the Cultural Arts Center with the exception of water bottle sales in the Armstrong Theatre.

Option 4: Take no action and remain status quo.

Councilmember Rizzo expressed he is leaning towards option 1.

Councilmember Goodrich agreed option 1 imposes the least amount of impact.

Mayor Furey stated he agrees with option 1 but feels the policy can change in the future to option 2 if needed.

Members of the public spoke.

Andy (no last name given) shared his agreeance in the policy change and feels the City should stop using single use plastic items.

Councilmember Mattucci shared his concern in the use of glassware items. He feels it will become labor intensive considering the manpower it will take to clean and store the items.

MOTION: Councilmember Rizzo moved to approve Option #1 and consume existing inventory before implementing the policy. The motion was seconded by Councilmember Griffiths and passed by 4-1 vote with Councilmember Mattucci voting no and Councilmembers Chen and Herring absent.

The City Council recessed from 9:08 p.m. to 9:25 p.m.

9B. POLICY FOR ROADSIDE MEMORIALS IN PUBLIC RIGHT-OF-WAY

Recommendation of the Public Works Director that City Council adopt a policy for roadside memorials within the public right-of-way.

Engineering Manager Finton stated the City of Torrance currently does not have a roadside memorial policy. Public Works would like to adopt a policy. The purpose of the policy is to provide guidelines for placement and maintenance of roadside memorials such that there is: consideration for comfort to grieving families and friends; consideration for minimizing unintended impacts to others; and consideration for public safety.

A member of the public spoke.

A member of the public spoke sharing her experience of her son's roadside memorial. She is requesting for roadside memorials to be allowed up to 6 months.

Councilmember Mattucci agrees this is a difficult situation and feels it should be regulated to a six-month period.

Councilmember Rizzo exhibited concern regarding the City's liability in having people gather in a public right-of-way. He feels six months is overly extensive and suggested allowance of sixty to ninety days.

MOTION: Councilmember Mattucci moved to follow the City of Lancaster's policy and allow the time for memorials to be six months and hold collected displays for 30 days. The vote failed 2-3 with Councilmembers Goodrich, Rizzo and Mayor Furey voting no and Councilmembers Chen and Herring absent.

<u>MOTION:</u> Councilmember Rizzo moved to adopt a policy of no more than sixty days for a memorial and hold only non-perishable items for 30 days. The motion was seconded by Councilmember Goodrich and passed with a 3-2 vote with Councilmembers Chen and Herring absent.

9C. INVESTMENT REPORT FOR DECEMBER 2019

Recommendation of the Finance Director that City Council accept and file the Investment Report for the month of December 2019.

Deputy City Treasurer Awshee stated as of December 31, 2019 the ending balance of total funds was \$159,841,418, an increase of approximately \$9.9M from the previous month; which included investments of \$154,101,228 and cash of \$5,740,190. The City's investment strategy remains the same, which is to place investments to mature during periods where cash is needed. Four new investments were purchased during the month, totaling \$7.0M with an average yield of 1.95%. Three of the four purchases are non-callable, and were made to lock in interest rates long-term, since the LAIF and market interest rates continue to decline. Also, one of the four purchases is callable, and was made to diversify the City's portfolio. The LAIF balance increased by 15.0M to \$61.9M. The investment activity for December 2019, included investments and redemptions of Local Agency Investment Funds. LAIF earned a yield of 2.043%, which is lower than the previous month in November by 6.0 basis points. The portfolio yielded 2.004% for December, a decrease of 2.0 basis points over the previous month of November. The effective rate of return for fiscal year-to-date yield is 2.080% compared to 2.000% a year ago.

Members of the public spoke

Andy (no last name given) related his belief that the City of Torrance community members are over taxed and underserved.

MOTION: Councilmember Rizzo moved to accept and file the December 2019 Finance Report. The motion was seconded by Councilmember Goodrich and passed by a 5-0 vote with Councilmembers Chen and Herring absent.

9D. RESOLUTION OF FORMATION TO RENEW THE TORRANCE TOURISM BUSINESS IMPROVEMENT DISTRICT

Recommendation of the City Manager that City Council adopt a Resolution of Formation to Renew the Torrance Tourism Business Improvement District (TTBID).

Economic Development Manager Fulton requested that City Council adopt Resolution of Formation to Renew the Torrance Tourism Business Improvement District, This is the 3rd and final required meeting on the subject. The Torrance TTBID is governed by Discover Torrance.

Members of the public spoke.

Andy (no last name given) disagrees with hotel owners being forced to join if their hotels have 50 rooms or more.

MOTION: Councilmember Rizzo moved to adopt Resolution No. 2020-03. The motion was seconded by Councilmember Griffiths to concur with staff recommendation and passed by 5-0 vote with Councilmembers Chen and Herring absent.

9E. PURCHASE ORDER FOR ONE REPLACEMENT TILLERED AERIAL FIRE TRUCK

Recommendation of the Fire Chief Martin Serna and the General Services Director that City Council:

- 1) Authorize a purchase order to South Coast Fire Equipment Inc. of Ontario, CA in the amount of \$1,330,165 for one Pierce 107' Tillered Aerial Ladder Truck (Fire Truck) as a cooperative purchase with Sourcewell; and
- 2) Approve appropriation in the amount of \$1,070,758.85 in FY 2019-20; and
- 3) Appropriate an additional \$259,406.15 to FEAP 974 in FY 2019-20 for a new total project cost of \$2,769,173.15.

Members of the public spoke.

Andy (no last name given) questioned will the new fire equipment be used to fight fires or is it intended for grocery store trips.

MOTION: Councilmember Goodrich moved to award agreement and appropriate funds. The motion was seconded by Councilmember Griffiths and passed by 5-0 vote, with Councilmembers Chen and Herring absent.

9F. CONSULTING SERVICES AGREEMENT FOR DOWNTOWN REVITALIZATION PLAN

Recommendation of the Community Development Director that City Council:

1) Award a consulting services agreement to HR&A Advisors, Inc., a New York Corporation of New Your, NY (RFP B2019-19) for an amount not-to-exceed \$451,210 for Downtown Revitalization Plan services for an eighteen-month period beginning February 1, 2020 and ending July 31, 2021; and

2) Appropriate \$110,000 from the Economic Development Reserve Fund and \$63,570

from the Long Range Community Planning Reserve Fund.

Planning Manager Lodan stated the City was successful in being awarded Grant funding in the amount of \$277,640 from the California Department of Transportation.

Councilmember Mattucci questioned how the Department of Transportation is funded.

Planning Manager Lodan stated he was unsure but believed the funding came from tax dollars.

City Manager Jackson confirmed the funding comes from tax dollars.

Councilmember Mattucci expressed concern regarding the cost of the RFP and if there are implementation strategies in place.

Community Development Director Santana reported that the plan does identify implementation strategies. Many successful areas have done comprehensive analysis reports. The reports focus on streetlights, walking, signage, remodels etc. The cost is significantly high due to the large area it is covering.

Councilmember Goodrich complimented staff on doing a great job securing grant funding. He requested Mr. Lodan provide a 30,000 foot overview of what will happen after the report is complete.

Planning Manager Lodan responded they expect to receive a series of documents and plans that will identify things like weaknesses in current zoning structure. Changes that can be made to development standards in order to make development more attractive in certain areas. Also, will increase the opportunity to capitalize on the new transit area of downtown.

Councilmember Goodrich asked once the work is complete from the consultant will we be able to move forward or will additional consultations be required.

Planning Manager Lodan responded they may require additional consultations, but will utilize opportunities to obtain additional grant funding to pay for them.

Councilmember Griffiths commended the staff on their efforts and for expanding the scope outside the downtown area. He is in favor of the hiring the consultants and the insight it will bring and that it is a worthwhile investment.

Members of the public spoke.

MOTION: Councilmember Goodrich moved to award agreement and appropriate funds. The motion was seconded by Councilmember Griffiths and passed by a 5-0 vote with Councilmembers Chen and Herring absent.

9G. STATUS OF CITY TREASURER

Recommendation of the City Manager that City Council accept and file a status report on the City Treasurer.

City Manager Jackson provided a status update; the expected return date is February 5, 2020.

A member of the public spoke.

MOTION: Councilmember Mattucci moved to accept and file status report. The motion was seconded by Councilmember Rizzo and passed by 5-0 vote, with Councilmembers Chen and Herring absent.

10. HEARINGS

10A. ALLOCATION AND APPROPRIATION OF FY2020-21 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDS

Recommendation of the Public Works Director that City Council:

- 1) Conduct a public hearing on the allocation and appropriation of FY2020-21 Community Development Block Grant (CDBG) funds; and
- 2) Adopt a RESOLUTION authorizing the allocation and appropriation of FY2020-21 Community Development Block Grant (CDBG) funds in the amount of \$731,341 to the Sidewalk Repair for Handicap Accessibility, I-135.

Senior Business Manager Reyes presented the Community Development Block Grant (CDBG) Funds for approval. He stated the funds will be used throughout the City of Torrance for sidewalk Repairs for handicap Accessibility and to address/repair architectural barriers.

Councilmember Griffiths stated the area on the map surrounds Hickory Park, and will the sidewalks within the park be addressed.

Public Works Director Bilezerian confirmed improvements have been addressed throughout Hickory Park in conjunction with Community Services. They can have the funds extend to the park as part of its qualifications.

Members of the public spoke.

MOTION: Councilmember Griffiths moved to close the public hearing. The motion was seconded by Councilmember Rizzo and passed by 5-0 vote with Councilmembers Chen and Herring absent.

MOTION: Councilmember Griffiths moved to concur with staff recommendation. The motion was seconded by Councilmember Rizzo and passed by 5-0 vote with Councilmembers Chen and Herring absent.

10B. CONSTRUCTION OF A PLAYHOUSE ON PROPERTY LOCATED WITHIN THE HILLSIDE OVERLAY DISTRICT

Recommendation of the Planning Commission that City Council deny the appeal and adopt a Resolution approving a Minor Hillside Exemption to allow the construction of a playhouse on grade on property located in the Hillside Overlay District in the R-1 Zone at 360 Paseo de Garcia.

-OR-

Recommendation of the Community Development Director that City Council uphold the appeal and adopt a Resolution approving a Minor Hillside Exemption to allow the construction of a raised playhouse on property located within the Hillside Overlay District in the R-1 Zone at 360 Paseo de Garcia.

Planning and Environmental Manager Martinez reported it is the recommendation of the Planning Commission that the City Council deny the appeal and adopt a Resolution approving MHE19-00032: Brendan Murphy.

Councilmember Rizzo disclosed he visited the property located at 360 Paseo de Gracia. Councilmember Rizzo viewed the property from several locations around the property and stated his decision would be based on what he viewed as well as the staff reports.

Councilmember Griffiths disclosed he met with the appellant and neighbors at 356 Paseo de Gracia and visited the property and viewed it from several locations.

Councilmember Mattucci disclosed he met with the parties involved and visited the site where the playhouse will be built.

Mayor Furey declined to meet any of the parties involved but disclosed he did drive and walk through the neighborhood.

Members of the public spoke.

MOTION: Councilmember Goodrich moved to close the public hearing. The motion was seconded by Councilmember Griffiths and passed by 5-0 vote with Councilmember Chen and Herring absent.

MOTION: Councilmember Goodrich moved to concur with staff recommendation of the Community Development Director. The motion was seconded by Councilmember Griffiths and passed by 5-0 vote with Councilmember Chen and Herring absent.

MOTION: Councilmember Goodrich moved to adopt Resolution no. 2020-05. The motion was seconded by Councilmember Griffiths and passed by 5-0 vote with Councilmembers Chen and Herring absent.

- 11. AGENCY AGENDAS None scheduled
- 12. <u>SECOND READING ORDINANCES</u> None Scheduled

13. ORAL COMMUNICATIONS #2

Members of the public spoke.
Councilmember Griffiths spoke.

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14. CLOSED SESSION

Considered earlier, see page 1.

15. ADJOURNMENT

At 11:49 p.m., the City Council adjourned to Tuesday, February 4, 2020 at 5:30 p.m. for closed session, with regular business commencing at 7:00 p.m. in the Council Chamber.

MOTION: Councilmember Rizzo moved to adjourn. The motion was seconded by Councilmember Goodrich and passed by 5-0 vote with Councilmembers Chen and Herring absent.

Attest

Mayor of the City of Torpance

Rebecca Poirier

City Clerk of the City of Torrance

Approved on April 14, 2020