



# City of Torrance - Community Services Department



## Code of Conduct for Classes and Programs

The City of Torrance Community Services Department welcomes all participants to our classes and programs. The City of Torrance does not discriminate on the basis of race, color, religion, sex, age, national origin, veteran status, sexual orientation, gender identity, disability, or any other basis of discrimination prohibited by law.

To better serve members of the public, the Department has established a Code of Conduct so patrons and staff have a clean, pleasant and safe learning environment. We ask for all participants' cooperation to reach this goal. Behavior becomes unacceptable when it impinges on the rights of others, when it could result in injury to oneself or others, when it disrupts classes, or when it could result in damage to the building or equipment.

The code of conduct forbids the following:

- Abuse, vandalism, graffiti
- Destroying and/or defacing property
- Stealing and/or illegally removing or moving property or personal items
- Disruptive noise including loud talking, cell phone noise, audible music or video games (Cell phone ringers must be in quiet mode)
- Harassment, threats, or abuse to patrons/staff either physically or verbally
- Bullying/causing emotional harm
- Use of ethnic slurs, profanity, or inappropriate comments
- Gestures towards patrons and/or staff
- Committing obscene acts or the display of obscene material
- Exhibitionism/Flashing/Voyeurism/Peeping
- Touching others without their permission
- Loitering of adults not related to and/or supervising children in areas where youth activities are occurring
- Throwing objects
- Running inside the facility
- Intoxication resulting from alcohol, drugs, or other substances
- Smoking/vaping within 20 feet of the facility and/or classroom
- Interfering with other patrons' or staff use of the facilities
- Sitting on or placing feet on tables/counters/furniture
- Selling, gambling, panhandling, or soliciting
- Entering areas designated for employees
- Refusing reasonable requests of an employee of the City of Torrance

Participants are not allowed to bring the following items into class and programs facilities:

- Weapons, explosives or other objects that could cause death or great bodily harm
- Replica firearms
- Roller skates, roller blades or skateboards that do not safely fit under a chair or stool in the classroom
- Bicycles or scooters (unless stored/locked outside the facility/classroom)
- Personal belongings that don't fit underneath a chair or stool in the classroom
- Leaving personal possessions unattended in the facility or classroom
- Pets (excluding service animals)
- Food and/or drinks unless otherwise permitted by the instructor/staff

The Community Services Department reserves the right to require patrons to leave the premises if the Code of Conduct is violated. If you refuse to leave, or otherwise continue prohibited conduct, the Torrance Police will be contacted. Repeated violations of the Code of Conduct may result in limitation or revocation from the facility or program. In addition, criminal acts may result in arrest and prosecution to the full extent of the law. Failure to follow these rules may result in forfeiture of registration fees and/or suspension from a program/class and/or ban from the entire program.

**Participant Name(s):**

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**Name:**

**Signature:**

**Date:**

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