

**MINUTES OF THE OVERSIGHT BOARD TO THE CITY OF TORRANCE
AS SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY
OF THE CITY OF TORRANCE**

October 3, 2012

OPENING CEREMONIES

1. CALL MEETING TO ORDER (3:04 p.m.)

The meeting was called to order on October 3, 2012 at 3:04 p.m. in the Council Chambers of the City of Torrance.

Present: Members Gibson; Higdon, *Parsons; Rhilinger; Smith; Tsao and Chairperson Maguin

Absent: None

Staff Present: Assistant to the City Manager Sunshine; Senior Planning Associate Chun; Acting Planning Assistan Lang; Assistant Finance Director Flewellyn; and City Clerk Herbers.

* Member Parsons arrived at 3:05 p.m.

2. FLAG SALUTE

Flag salute was led by Chairperson Maguin.

3. REPORT OF THE CITY CLERK ON THE POSTING OF THE AGENDA

City Clerk Herbers reported that the agenda was posted on September 28, 2012 on the Public Notice Board at 3031 Torrance Blvd.

4. ANNOUNCEMENT OF SUPPLEMENTAL, WITHDRAWN OR DEFERRED ITEMS

Assistant Finance Director Flewellyn stated that there was one supplemental item. Chairperson Maguin noted that the item was entitled Supplemental #1 to Item 6A.

5. ORAL COMMUNICATIONS

None

6. ADMINISTRATIVE

6A. Submit for Review and Public comment the Due Diligence Review Report for the former Redevelopment Agency of the City of Torrance.

Assistant Finance Director Flewellyn reviewed the report and stated that the Due Diligence Review Report (DDR) that the Committee had before them focused on available cash held in the Low and Moderate Income Housing Fund which would be available to transfer back to the taxing entities. He noted there was another required report, due to the Board by December 15, which would include all other former redevelopment funds.

In response to a question from Chairperson Maguin, Assistant Finance Director Flewellyn stated that when the payments that were outlined in the report were made, it would complete the process of having cash shortfalls and take all of the low-mod money that was unencumbered. He noted that by the end of fiscal year 2013-2014, the cash balance would be positive and other obligations could be added to the schedule.

Responding to a question from Member Higdon, Assistant Finance Director Flewellyn stated that he was not able to put the loans from the city to the agencies back on the ROPS until the year 2013-2014 because of a requirement of the law.

In response to a question from Chairperson Maguin, Assistant Finance Director Flewellyn stated that the Board had received an email from the County Auditor's office concerning the ROPS after Assistant Finance Director Flewellyn had emailed the ROPS to the Department of

Finance (DOF), the State Controller's Office, the County Auditor Controller's Office, the Board and the Successor Agency. He noted that the DOF, after receiving the ROPS via email, had requested backup documentation for the ROPS, which he had supplied in detail, to answer their questions, but that the other agencies, including the County Auditor, had not requested or received the backup documentation. Assistant Finance Director Flewellyn stated that all discussions had been with the DOF, as the DOF would make the final determination. He added that if the DOF had any objections, he would pass those objections over to the County.

MOTION: Moved by Member Rhilinger, seconded by Member Parsons to accept for review and public comment the Due Diligence Review Report for the former Redevelopment Agency of the City of Torrance.

VOTE: Motion carried by unanimous voice vote.

7. Oral Communications

Chairperson Maguin stated that he would not be able to attend the meeting on October 11, 2012.

ADJOURNMENT

At 3:16 p.m., Member Rhilinger moved to adjourn the meeting to October 11, 2012 at 3:00 p.m. in the Council Chambers. Member Gibson seconded the motion and, hearing no objection, Chairperson Maguin so ordered.

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SUBJECT TO APPROVAL

**MINUTES OF THE OVERSIGHT BOARD TO THE CITY OF TORRANCE
AS SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY
OF THE CITY OF TORRANCE**

October 11, 2012

OPENING CEREMONIES

1. CALL MEETING TO ORDER (3:00 p.m.)

The meeting was called to order on October 11, 2012 at 3:00 p.m. in the Council Chambers of the City of Torrance.

Present: Members Gibson; Parsons; Rhilinger; Smith; and Tsao

Absent: Member Higdon; Chairperson Maguin

Staff Present: Assistant to the City Manager Sunshine; Senior Planning Associate Chun; Acting Planning Assistant Lang; Assistant Finance Director Flewellyn; Accountant Wu and City Clerk Herbers.

2. FLAG SALUTE

Flag salute was led by Vice Chairperson Rhilinger.

3. REPORT OF THE CITY CLERK ON THE POSTING OF THE AGENDA

City Clerk Herbers reported that the agenda was properly posted on the Public Notice Board at 3031 Torrance Blvd.

4. APPROVAL OF THE MINUTES

MOTION: Moved by Member Gibson, seconded by Member Smith to approve the minutes of September 28, 2012 and October 3, 2012, as submitted.

Hearing no objection, Vice Chairperson Rhilinger so ordered.

ABSENT: Member Higdon, Chairperson Maguin

5. ANNOUNCEMENT OF SUPPLEMENTAL, WITHDRAWN OR DEFERRED ITEMS

Assistant to the City Manager Sunshine stated that there was a supplemental item to Item 7A, pursuant to AB1484, in which all actions that went to the Department of Finance from the Board required a resolution.

6. ORAL COMMUNICATIONS

None

7. ADMINISTRATIVE

7A. Approve the Due Diligence Review Report of the former Redevelopment Agency of the City of Torrance.

Assistant Finance Director Flewellyn stated that the report had remained essentially the same as the report that the Board had reviewed at the October 3, 2012 meeting. He noted, however, that new information that had been received from the County had impacted the cash flow projections and reviewed the changes in Attachment B and Exhibit D. He added that there would not be enough money to cover obligations due on January 2, 2013.

Responding to a question from Member Tsao, Assistant Finance Director Flewellyn stated that the \$4.2 million shortage would roll forward and that the shortage was already in ROPS 3 and any change to the numbers would be made in ROPS 4.

In response to a question from Member Parsons, Assistant Finance Director Flewellyn stated that due to the cash flow shortage, a loan had been added strictly to pay the bonded debt. He noted that the loan and the bonded debt were accruing interest and that the interest costs were included in the ROPS.

There was no public comment.

MOTION: Moved by Member Tsao, seconded by Member Parsons to concur with the recommendation of staff to approve the Due Diligence Review Report.

VOTE: Motion carried by unanimous voice vote.

ABSENT: Member Higdon, Chairperson Maguin

RESOLUTION NO. OB 2012-05

A RESOLUTION OF THE OVERSIGHT BOARD OF THE SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY OF THE CITY OF TORRANCE APPROVING THE DUE DILIGENCE REVIEW REPORT

MOTION: Moved by Member Tsao, seconded by Member Parsons to approve Resolution No. OB-2012-05, as read.

VOTE: Motion carried by unanimous voice vote.

ABSENT: Member Higdon, Chairperson Maguin

Assistant to the City Manager Sunshine requested that Vice Chairperson Rhilinger sign the resolution, so that the resolution could be submitted to the Department of Finance by the deadline.

8. ORAL COMMUNICATIONS

None

9. ADJOURNMENT

At 3:16 p.m., Member Parsons moved to adjourn the meeting to November 7, 2012 at 3:00 p.m. in the Council Chambers. Member Smith seconded the motion and, hearing no objection, Vice Chairperson Rhilinger so ordered.

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