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Direct questions or concerns to the City Council at (310) 618-2801, City Manager at (310) 618-5880, or individual department head prior to submission to the City Council. Parties will be notified if the complaint will be included on a subsequent agenda.

City Council meetings are cablecast live Tuesdays on CitiCABLE Channel 3 (Spectrum), and Channel 31 (Frontier). Live streaming is available at: http://torrance.granicus.com/ViewPublisher.php?view_id=8.

New security procedures: Members of the public will be directed to enter City Hall on the East side of the building through the sliding door. All other entrances will remain locked for entry. Oversized bags or backpacks will not be allowed in the Council Chamber. All bags are subject to search.

**TORRANCE CITY COUNCIL AGENDA
 FEBRUARY 6, 2018
 ADJOURNED REGULAR MEETING
 5:30 P.M. – CLOSED SESSION
 7:00 P.M. – REGULAR BUSINESS BEGINS
 IN COUNCIL CHAMBER AT 3031 TORRANCE BL.**

OPENING CEREMONIES

1. CALL MEETING TO ORDER

ROLL CALL: Councilmembers Ashcraft, Goodrich, Griffiths, Herring, Rizzo, Weideman, and Mayor Furey

2. FLAG SALUTE: Councilmember Weideman

NON SECTARIAN INVOCATION: Councilmember Ashcraft

3. REPORT OF THE CITY CLERK ON THE POSTING OF THE AGENDA

The agenda was posted on the Public Notice Board at 3031 Torrance Bl. and on the City's Website on Thursday, February 1, 2018 /s/ Rebecca Poirier

MOTION TO WAIVE FURTHER READING OF RESOLUTIONS AND ORDINANCES AFTER NUMBER & TITLE – See Council Rules of Order Section 2.11 (Resolution 2006-65)

4. ANNOUNCEMENT OF WITHDRAWN, DEFERRED, AND/OR SUPPLEMENTAL ITEMS

5. COUNCIL COMMITTEE MEETINGS AND ANNOUNCEMENTS

<p>Armed Forces Day Ad Hoc Committee Meeting Date: Tuesday, February 6, 2018 Time: 4:00 p.m. to 5:00 p.m. Location: City Manager's Assembly Room Topic: Armed Forces Day Celebration Planning Update Chair: Councilmember Geoff Rizzo</p>	<p>Torrance Refining Company Monthly Community Alert Siren Testing Wednesday, February 7, 2018 at 11:30 a.m. For more information contact (310) 212-4756</p>	<p>Citizen Development and Enrichment Committee Meeting Date: Tuesday, February 27, 2018 Time: 3:00 p.m. to 4:00 p.m. Location: West Annex Commission Room Topic: 2019 Rose Float Design Chair: Councilmember Mike Griffiths</p>
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6. COMMUNITY MATTERS

6A. RESOLUTION NO. 2018-11 honoring **Melanie Penton of the Finance Department upon her retirement from the City of Torrance after twenty-one years of service. (For Presentation)**

6B. RESOLUTION NO. 2018-12 honoring **Mary Giordano of the City Manager's Office upon her retirement from the City of Torrance after thirty years of service. (For Presentation)**

6C. PROCLAMATION declaring February 2018 as **Black History Month** in the City of Torrance.

6D. Recognition of 2018 Outgoing Commissioners.

7. ORAL COMMUNICATIONS #1 (Limited to a 30 minute period)

This portion of the meeting is reserved for comment on items not on the agenda. Under the Ralph M. Brown Act, City Council cannot act on items raised during public comment, but may respond briefly to statements made or questions posed; request clarification; or refer the item to staff. Speakers under Orals are limited to either Oral Communications #1 or Oral Communication #2 and no longer than 3 minutes per speaker. Speakers please turn off or leave your cellular phone when you come to the podium to speak. If presenting handout material to Council, please provide 10 copies to the City Clerk before speaking.

8. CONSENT CALENDAR

Matters listed under the Consent Calendar are considered routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Calendar and considered separately.

8A. City Clerk – Approve City Council Minutes. Expenditure: None.

Recommendation of the City Clerk that City Council approve the City Council minutes of January 9, 2018.

8B. City Manager/Human Resources – Approve Proposed Class Specification for Assistant Building Regulations Manager. Expenditure: None.

Recommendation of the Civil Service Commission and the Human Resources Administrator that City Council approve the proposed class specification for Assistant Building Regulations Manager.

8C. City Treasurer – Accept and File Investment Report for December 2017. Expenditure: None.

Recommendation of the City Treasurer that City Council accept and file the monthly investment report for the month of December 2017.

8D. Community Services – Approve the Library Commission Convening Five Regularly Scheduled Meetings in 2018 at the Branch Libraries. Expenditure: None.

Recommendation of the Community Services Director that City Council approve of the Library Commission convening five regularly scheduled meetings in 2018 at the branch libraries rather than at the Katy Geissert Civic Center Library.

8E. Community Services – Accept and Appropriate Three Donations from the Friends of the Torrance Library for Summer Reading Programs. Expenditure: \$38,437 (Non-General Fund: Friends of the Torrance Library).

Recommendation of the Community Services Director that City Council:

- 1) Accept and appropriate a \$8,177 donation from the Friends of the Torrance Library for the adult summer reading program; and
- 2) Accept and appropriate a \$28,060 donation from the Friends of the Torrance Library for the youth summer reading program; and
- 3) Accept and appropriate a \$2,200 donation from the Friends of the Torrance Library for online participation software for the summer reading program.

8F. Community Services – Authorize Change Order #1 to Increase Funding for Staffing Services at WALTERIA LIBRARY. Expenditure: \$32,000 (General Fund).

Recommendation of the Community Services Director that City Council authorize change order #1 with Library Associates LLC, DBA LAC Group of Los Angeles, CA (PO #2018-347) in the amount of \$32,000, for a new not to exceed amount of \$70,500, to provide supplemental staffing at the WALTERIA LIBRARY.

8G. City Manager – Authorize Change Order #5 to Extend the Term for Software and Services Related to Affordable Care Act Management and Internal Revenue Service Reporting Capability. Expenditure: \$20,000 (General Fund).

Recommendation of the City Manager that City Council authorize change order #5 with HealthCare Impact Associates, LLC (HIA) of Minneapolis, MN (PO #2015-539) in the amount of \$20,000, for a new not-to-exceed amount of \$78,336, to provide software and services related to Affordable Care Act (ACA) management and Internal Revenue Service reporting capability and to extend the term to January 13, 2019 (the current term is January 13, 2015 to January 13, 2018).

8H. Public Works – Approve Categorical Exemption under California Environmental Quality Act (CEQA), Approve Plans and Specifications, and Award Public Works Agreement for the Traffic Signal Left Turn Upgrades, T-128 – Phase II B. Expenditure: \$158,698 (Non-General Funds: T-128: \$93,173 Measure R Local Return, T-146: \$33,129 Metro Grant Funds, T-146: \$13,597 Measure R Local Return, T-171: \$18,799 Measure R Local Return).

Recommendation of the Public Works Director that City Council:

- 1) Determine that the approval of Traffic Signal Left Turn Upgrades, T-128 – Phase II B is categorically exempt from environmental review pursuant to Section 15301(c) of the Guidelines implementing California Environmental Quality Act (CEQA); and
- 2) Approve the plans and specifications for Traffic Signal Left Turn Upgrades, T-128 – Phase II B (B2017-60); and
- 3) Award a Public Works Agreement to California Professional Engineering, Inc. of La Puente, CA (B2017-60) in the amount of \$132,248 with a 20% contingency of \$26,450 for construction of the Traffic Signal Left Turn Upgrades, T-128 – Phase II B for a two-year period beginning February 6, 2018 and ending February 5, 2020.

8I. Community Services – Consider Issuance of Request for Proposal (RFP) for the Operation of the Roller Hockey Program and Rink at Charles H. Wilson Park. Expenditure: None.

Recommendation of the Community Services Director that City Council consider issuance of a Request for Proposal (RFP) for operation of the Roller Hockey Program and Rink at Charles H. Wilson Park.

8J. Communications & Information Technology – Appropriate Funds and Authorize Change Order #2 to Increase Funding for Computer Equipment and Software. Expenditure: \$264,434.98 (Non-General Fund: Airport-Aeronautical Fund \$6,006.60, PC Replacement Fund \$173,428.38; General Fund: Facility, Equipment, and Automation Plans 616 (FEAP 616) \$35,000; General Fund: \$50,000).

Recommendation of the Communications & Information Technology Director that City Council:

- 1) Appropriate \$13,828.56 from the Airport-Aeronautical Fund balance to fund the purchase and first year replacement costs of servers and software for the Airport's security camera system; and
- 2) Authorize change order #2 with Dell Marketing L.P. of Round Rock, TX (PO #2017-202) for a funding increase of \$264,434.98 for a new not-to-exceed total purchase order amount of \$908,192.68 for computer equipment and software from February 6, 2018 to June 30, 2018.

8K. Community Services – Authorize Change Order #1 to Increase Funding for Armed Security Services at the Walteria Library. Expenditure: \$10,000 (General Fund).

Recommendation of the Community Services Director that City Council authorize change order #1 with Absolute Security Int. DBA Absolute Intl Security of El Monte, CA (PO #2018-285) in the amount of \$10,000, for a new not to exceed amount of \$49,999, to provide armed security services at the Walteria Library.

8L. Community Services – Authorize Change Order #1 to Increase Funding for Armed Security Services at the Katy Geissert Civic Center Library. Expenditure: \$34,000 (General Fund).

Recommendation of the Community Services Director that City Council authorize change order #1 with Absolute Security Int. DBA Absolute Intl Security of El Monte, CA (PO #2018-291) in the amount of \$34,000, for a new not to exceed amount of \$73,999, to provide armed security services at the Katy Geissert Civic Center Library.

8M. Communications & Information Technology – Authorize Change Order #2 to Increase Funding for Computer Software. Expenditure: \$53,073.31 (Non-General Fund: Airport-Aeronautical Fund \$1,718.37, PC Replacement Fund \$51,354.94).

Recommendation of the Communications & Information Technology Director that City Council authorize change order # 2 with En Pointe Technologies Sales, Inc. of Gardena, CA (PO #2017-203) for a funding increase of \$53,073.31, for a new not-to-exceed total purchase order amount of \$250,483.11, for computer software from February 6, 2018 to June 30, 2018.

8N. Communications & Information Technology – Approve Purchase of Software Licenses and Maintenance for the City’s Permit, Business License, Citizen Request, and Asset Management System. Expenditure: \$195,111.72 (General Funds: Facility, Equipment, and Automation Plans 434 (FEAP 434) \$19,688.80; (FEAP 802) \$109,119.62; (FEAP 973) \$60,000; Non-General Fund: PC Replacement Fund \$6,303.30).

Recommendation of the Communications & Information Technology Director that City Council approve the purchase of software licenses and maintenance from Accela, Inc. of San Ramon, CA in the amount of \$195,111.72 for the City’s Permit, Business License, Citizen Request and Asset Management system from February 6, 2018 to June 30, 2018.

8O. Communications & Information Technology – Approve Purchase of Software Licenses for the City’s Geographic Information System (GIS). Expenditure: \$40,000 (General Fund: Facility, Equipment, and Automation Plans 298 (FEAP 298) \$7,569.59; (FEAP 435) \$24,710.10; General Fund: \$7,720.31).

Recommendation of the Communications & Information Technology Director that City Council approve the purchase of software licenses from Esri, Inc. of Redlands, CA in the amount of \$40,000 to enhance the City’s Geographic Information System (GIS) from February 6, 2018 to June 30, 2018.

8P. City Attorney – Approve Fee Agreement with Liebert Cassidy Whitmore to Provide Legal Services. Expenditure: \$50,000 (General Fund).

Recommendation of the City Attorney that City Council approve a fee agreement with Liebert Cassidy Whitmore of Los Angeles, CA in the amount of \$50,000 to provide legal services pertaining to Personnel Matter #A17-000772.

8Q. Public Works – Award Consulting Services Agreement for Performing Laboratory Analysis and Testing of Water Supplies. Expenditure: Not-to-Exceed \$184,338 (Non-General Fund: Water Enterprise Operating Budget).

Recommendation of the Public Works Director that City Council award a consulting services agreement to Clinical Laboratory of San Bernardino, Inc., of Grand Terrace, CA (RFP B2017-62) in an amount not-to-exceed \$184,338 for services related to performing laboratory analysis and testing of water supplies for a three year period beginning February 15, 2018 and ending February 14, 2021, with the option to renew for an additional two years.

8R. Public Works – Appropriate Funds, Approve Funds Transfer, and Award Consulting Services Agreement for Preliminary Design Services for the Torrance Airport Storm Water Infiltration Project, I-174. Expenditure: Not-to-Exceed \$403,888 (Non-General Fund: Sewer Enterprise Fund) – Infrastructure Action Plan, I-174.

Recommendation of the Public Works Director that City Council:

- 1) Appropriate \$500,000 of Proposition 1 grant funds to the Torrance Airport Storm Water Infiltration Project, I-174; and
- 2) Approve a transfer of Sewer Enterprise funds in the amount of \$121,944 to the Torrance Airport Storm Water Infiltration Project, I-174 for a new not-to-exceed budget of \$746,944; and
- 3) Award a sole source Consulting Services Agreement to Carollo Engineers of Los Angeles, CA, in an amount not-to-exceed \$403,888 to perform preliminary design services for the Torrance Airport Storm Water Infiltration Project, I-174 for a two-year period beginning February 6, 2018 and ending February 5, 2020.

8S. General Services – Reject Bid Received for Refurbishment of Torrance City Hall Plaza. Expenditure: None.

Recommendation of the General Services Director that City Council reject the bid received for the Refurbishment of Torrance City Hall Plaza (B2017-59).

9. ADMINISTRATIVE MATTERS

9A. City Clerk and Communications & Information Technology – Award Consulting Services Agreement for an Electronic Content Management System and Conversion of Engineering and Building Records. Expenditure: \$192,432.93 (General Fund: \$119,707.93 – Facility, Equipment, Automation Plans (FEAP 476); \$10,550.00 – Facility, Equipment, Automation Plans (FEAP 293); \$62,175.00 (\$20,725.00 Annual Maintenance for 3 years) – Facility, Equipment, Automation Plans (FEAP 954)).

Recommendation of the City Clerk and Communications & Information Technology Director that City Council award a Consulting Services Agreement to Complete Paperless Solutions of Anaheim, CA (RFP B2016-57) in the amount of \$192,432.93 for licensing, storage hardware, maintenance, and implementation of the Laserfiche Electronic Content Management System including Conversion of Engineering and Building Records for a three year period beginning February 6, 2018 and ending February 5, 2021, with two additional two-year options for maintenance renewal at the City's discretion.

9B. City Manager – Adopt RESOLUTION Amending Executive and Management Employees Resolution Implementing Proposed Salary Range for Assistant Building Regulations Manager. Expenditure: None.

Recommendation of the City Manager that City Council adopt a RESOLUTION amending the Executive and Management Employees Resolution No. 2017-70 to implement the proposed salary range for Assistant Building Regulations Manager.

9C. City Manager – Consider City Council Dark Night. Expenditure: None.

Recommendation of the City Manager that City Council consider March 13, 2018 as a City Council Dark Night to permit the Honorable Mayor and Council to attend the 2018 National League of Cities (NLC) Congressional City Conference during the week of March 11-14, 2018 in Washington, D.C.

9D. City Manager – Discuss and Determine Action to Address Request for Subsidy of Equipment Rental Fees for the American Cancer Society Relay for Life Event. Expenditure Request: \$798.05 (General Fund).

Recommendation of the City Manager that City Council discuss and determine action to address request for subsidy of equipment fees for the rental of a portable stage in the amount of \$798.05 for the American Cancer Society Relay for Life Event to be held on April 20-22, 2018.

9E. Finance – Adopt RESOLUTION OF INTENTION to Terminate the Contract Between the Board of Administration, California Public Employees' Retirement System and the City of Torrance on Behalf of the Torrance City Redevelopment Agency. Expenditure: None.

Recommendation of the Finance Director that City Council adopt a RESOLUTION OF INTENTION to terminate the contract between the Board of Administration, California Employees' Retirement System and the City of Torrance on behalf of the Torrance City Redevelopment Agency.

9F. Police and Communications & Information Technology – Approve Purchase Order, Consolidate Funding, and Approved Fixed Payment Schedule for Police In-Car Cameras, Body Worn Cameras and Vehicle/Motorcycle Modems. Expenditure: Not-to-Exceed \$1,548,019.05 (General Fund: \$518,429.05 (Year 1), then \$257,397.50 Annually (Years 2-5) – Facility, Equipment, and Automation Plans 958 (FEAP 958).

Recommendation of the Police Chief and the Communications & Information Technology Director that City Council:

- 1) Approve a purchase order with Pileum Corporation of Jackson, MS in the amount of \$1,548,019.05 (including sales tax and shipping) for fifty (50) in-car camera sets, two hundred and twenty-two (222) body worn cameras and sixty-six (66) modems; and
- 2) Consolidate FEAP 918 (Body Camera Pilot Project) and FEAP 958 (Body/Vehicle Cameras & Mobile Computer Devices) into the single of FEAP 958; and
- 3) Rename FEAP 958 to "In-Car & Body Worn Cameras/Modems"; and
- 4) Approve future fixed payment (invoice) schedule with Pileum Corporation (Years 2-5).

9G. City Manager – Adopt RESOLUTIONS Approving Minimum Wage Increases to Comply with State of California Minimum Wage Requirements. Expenditure: \$88,608 (General Fund).

Recommendation of the City Manager that City Council:

- 1) Adopt RESOLUTION pursuant to the Memorandum of Understanding (MOU) amending Resolution No. 2014-39 setting forth changes regarding the hours, wages, and working conditions for employees represented by the Torrance Recurrent Recreation Employees Organization (TRREO) modifying the compensation for Pool Locker Room Attendant; and
- 2) Adopt RESOLUTION pursuant to the Memorandum of Understanding (MOU) amending Resolution No. 2014-99 setting forth changes regarding the hours, wages, and working conditions for employees represented by the Torrance Library Employees Association (TLEA) modifying the compensation for Library Page and Senior Library Page; and
- 3) Adopt RESOLUTION amending Resolution No. 2014-61 setting forth changes regarding the hours, wages, and working conditions for Certain Part-Time Hourly Employees modifying the compensation for Environmental Aide, Office Aide, Senior Aide, Box Office Attendant, Intern I, and Facility Operations Attendant.

10. HEARINGS – None Scheduled.**11. APPEALS – None Scheduled.****12. 2ND READING ORDINANCES – None Scheduled.****13. ORAL COMMUNICATIONS #2 (Staff & Public Comments)**

Council Order – Ashcraft, Goodrich, Griffiths, Herring, Rizzo, Weideman, Mayor Furey

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14. CLOSED SESSION**14A. THREAT TO PUBLIC SERVICES OR FACILITIES**

(California Government Code § 54957)

Consultation with Patrick Q. Sullivan, City Attorney

14B. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

(Initiation of Litigation Pursuant to California Government Code § 54956.9(d)(4)):

One case

14C. CONFERENCE WITH LABOR NEGOTIATOR

(California Government Code § 54957.6):

Agency Negotiator: LeRoy J. Jackson

Employee Organization/Association:

1. Certain Full-Time Salaried and Hourly Employees
2. Certain Part-Time Hourly Employees
3. Crossing Guards
4. Elected Officials
5. Engineers and Torrance Fiscal Employees Association
6. Executive & Management Employees
7. Police & Fire Trainees
8. Safety Management Employees
9. Torrance City Employees Association
10. Fire Safety Management
11. Torrance Fire Fighters Association
12. Torrance Library Employees
13. Torrance Municipal Employees/AFSCME Local 1117 AFL-CIO
14. Torrance Police Commanders Association (TPCA)
15. Torrance Police Officers Association
16. Torrance Professional Park & Recreation Employees Organization
17. Torrance Professional & Supervisory Association
18. Torrance Recurrent Recreational Employees Organization

14D. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

(California Government Code § 54957)

15. ADJOURNMENT

15A. Adjournment of City Council meeting to Tuesday, February 27, 2018 at 5:30 p.m. for closed session, with regular business commencing at 7:00 p.m. in the Council Chamber.

Tuesday, February 13, 2018 and February 20, 2018 are council dark nights.



Rebecca Poirier, City Clerk

Z.O.

Visit <http://www.torranceca.gov/government/city-clerk/request-for-proposals> to view the City's current bid list.

