

City of Torrance
Community Development Department
Building & Safety Division

FINAL “ROUTING” INFORMATION SHEET

Your project has been approved for construction. As a part of this approval, several City departments and divisions reviewed your proposal. Since they were involved with the approval to issue your permit, they will also be involved with your final approval.

PLEASE NOTE

**YOUR PROJECT WILL NOT BE FINALED UNTIL
ALL CITY DEPARTMENTS and DIVISIONS HAVE APPROVED IT.**

In order to avoid delays in obtaining your final you are advised to ask your Building Inspector to “route” your project to the appropriate departments and then follow-up by contacting those departments **at least two weeks** prior to calling for building final. A longer lead-time will be necessary for larger projects.

<u>DEPARTMENT/DIVISION</u>	<u>TELEPHONE #</u>
<input type="checkbox"/> BUSINESS LICENSE	310-618-5923
<input type="checkbox"/> ENGINEERING DIVISION - PERMITS	310-618-5898
<input type="checkbox"/> ENGINEERING DIVISION – PLAN CHECK (CUP’S)	310-618-5898
<input type="checkbox"/> ENVIRONMENTAL DIVISION	310-618-5927
<input type="checkbox"/> FIRE DEPARTMENT	310-618-2973
<input type="checkbox"/> GRADING DIVISION	310-618-5915
<input type="checkbox"/> PLANNING/REDEVELOPMENT DIVISION	310-618-5990/OPTION “1”
<input type="checkbox"/> UTILITIES COORDINATOR	310-618-5910/OPTION “0”
<input type="checkbox"/> WASTE MANAGEMENT	310-781-6916

UPON COMPLETION OF THE ABOVE:

1. CALL 310-618-5910/OPTION “0” AND REQUEST RELEASE OF “HOLD”.
2. CALL INSPECTION LINE, 310-618-5901, AND REQUEST FINAL INSPECTION.