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TORRANCE CITY COUNCIL - MARCH 12, 1996

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... Adjourned in the memory of Frank Pagac ...

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**MINUTES OF A REGULAR MEETING
OF THE TORRANCE CITY COUNCIL**

OPENING CEREMONIES

1. CALL TO ORDER

The Torrance City Council convened in a regular meeting on Tuesday, March 12, 1996, at 7:05 P.M., in the Council Chambers of Torrance City Hall.

ROLL CALL

Present: Council members Cribbs, Lee
Messerlian, Nakano, O'Donnell,
Walker and Mayor Hardison.

Absent: None.

Also present: City Manager Jackson,
City Attorney Fellows,
City Clerk Herbers and
staff representatives.

2. FLAG SALUTE/INVOCATION

The Flag salute was led by Boy Scout Troop #310, Scoutmaster Bruce Maass.

Rev. Dean Mayeda, Hope Chapel Gateway, led the invocation for the meeting.

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Mayor Hardison requested that tonight's meeting be adjourned in the memory of *Frank Pagac*.

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3. **MOTION RE POSTING OF AGENDA/FURTHER READING**

MOTION: Councilman Lee moved to accept and file the report of the City Clerk on the posting of the agenda for this meeting. This motion was seconded by Councilwoman Cribbs and it was so ordered by Mayor Hardison.

MOTION: Councilman Lee moved that after the City Clerk has read number and title to any resolution or ordinance on the agenda for this meeting, the further reading thereof be waived, reserving and guaranteeing to each Council member the right to demand the reading of any such resolution or ordinance in regular order. This motion was seconded by Councilwoman Cribbs and it was so ordered by Mayor Hardison.

4. **WITHDRAWN OR DEFERRED ITEMS**

None.

5. **COUNCIL COMMITTEE MEETINGS**

Ad Hoc Legislative Committee
Review of March Ballot Measures
Met this date.

6. **COMMUNITY MATTERS**

6a. **GENERAL MUNICIPAL ELECTION OF MARCH 5, 1996 - RESULTS OF VOTES CAST AND INSTALLATION OF OFFICERS**

Mayor Hardison noted that this was the time and place to make official the results of the General Municipal Election held March 5, 1996.

The Mayor further stated:

This year the City used a micro ballot counter certified by the Secretary of State and furnished by Martin and Chapman Company, the City's election supplier and the votes were counted in the Council Chambers in full view of the public.

The California State Commission on Voting Machines and Vote Tabulating Devices prescribes certain procedures to be followed in the voting and tabulating of ballots.

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One of the requirements of the Commission is the performance of a Logic and Accuracy Test on the computer immediately prior to the tabulation of the ballots and immediately afterward. This was to be conducted by an Accuracy Certification Board, which was to verify the accuracy of the computer.

Serving as the Accuracy Certification Board this year were Joan Gaynor and Sue Herbers. The City followed the prescribed procedures in the conduct of its election.

Resolution No. 96-10 adopted by the City Council on January 23, 1996, ordered the City Clerk to canvass the election returns.

In response to questions posed by Mayor Hardison, City Clerk Herbers affirmed the following:

(1) That the City Clerk has conducted the canvass of the returns of the General Municipal Election held March 5, 1996, as directed by the City Council.

(2) That all valid absentee ballots have been canvassed and the results included in the semi-official returns.

(3) That the Accuracy Certification Board witnessed the conduct of the Logic and Accuracy Test by the Ballot Processing Board immediately prior to the processing of the ballots and immediately after the processing of the last of the ballots through the computer, to test the accuracy of the computer.

(4) That the Accuracy Certification Board certified the Logic and Accuracy Tests and placed them on file with the City Clerk.

(5) That the tabulation of the votes was conducted in the Council Chambers in the presence of the City Clerk and the Accuracy Certification Board.

(6) That the results of the voting in each precinct and in the City as a whole are accurately enumerated in the proposed Resolution declaring the results of the election.

Mayor Hardison then stated: "The City Clerk has canvassed the returns as enumerated in the City Clerk's Certificate of Canvass embodied in Exhibit A of the proposed Resolution declaring the results of the election."

The Mayor inquired if there were any challenges or protests to be lodged respecting the results of votes cast in any precinct or the City as a whole. There was no response.

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Mayor Hardison then declared the official canvass of the returns of the March 5, 1996, General Municipal Election completed and directed the City Clerk to read number and title to the following . . .

RESOLUTION NO. 96-15

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TORRANCE, CALIFORNIA, RECITING THE FACT OF THE GENERAL MUNICIPAL ELECTION HELD ON MARCH 5, 1996, DECLARING THE RESULT AND SUCH OTHER MATTERS AS PROVIDED BY LAW

MOTION: Councilman Nakano moved to adopt Resolution No. 96-15. The motion was seconded by Councilman Walker and roll call vote proved unanimously favorable.

Minute Secretary Valerie Whippie, in response to a direction from the Mayor, affirmed that the City Clerk's Certificate of Canvass would be entered in the minutes of this meeting, right after the passage of this Resolution and that the full text of Exhibit A, showing the results of the election precinct by precinct, would be entered in full in the official minutes of the proceedings of this Council meeting.

In compliance with Mayor Hardison's direction, the requested documentation is contained on the following pages . . .

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CITY CLERK'S CERTIFICATE OF CANVASS

I, Sue Herbers, City Clerk of the City of Torrance, authorized by Resolution No. 96-10, adopted by the City Council on January 23, 1996, do certify that I have canvassed the returns of the General Municipal Election held on March 5, 1996, and find that the number of votes given at each precinct and the number of votes given in the City to persons voted for, the respective offices for which the persons were candidates, are as displayed on Exhibit "A" attached hereto.



Sue Herbers
City Clerk

Dated: March 8, 1996

Attachment

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EXHIBIT A

1996 Torrance Municipal Election

<u>Precinct #</u>	<u>Consolidated Precinct(s)</u>		<u>Voters Registered</u>	<u>Ballots Cast</u>	<u>Quinones</u>	<u>Applegate</u>	<u>O'Donnell</u>	<u>Lee</u>	<u>Nakano</u>	<u>Genshelmer</u>
1	1	2	1233	123	24	58	78	82	99	1
3	3	4	1620	126	38	57	77	89	98	0
5	5	6	1641	125	36	71	74	76	82	0
7	7		880	111	20	66	62	70	78	1
8	8	9	1634	155	35	82	88	91	122	0
12	12	23	1577	181	42	77	88	109	131	2
13	13	21	1115	119	32	76	68	82	82	4
15	15	19	1559	190	34	96	118	103	158	2
16	16	17	1557	211	46	97	118	108	174	0
22	22	24	1899	122	44	55	71	75	101	2
27	27	28	1648	137	31	89	82	77	97	0
31	31	37	1505	208	34	110	127	135	158	0
32	32	176	1082	144	31	85	76	93	103	3
34	34	41	1190	90	22	47	46	82	83	1
38	38	46	1272	213	33	112	114	160	164	2
39	39	45	1534	192	29	96	106	121	155	1
44	44	71	1556	243	38	157	132	161	179	2
48	48	51	1225	115	47	59	58	70	76	0
49	49	304	762	182	51	68	122	131	138	0
53	53	58	1789	238	71	112	167	138	148	1
55	55	56	1715	297	102	144	182	181	208	1
57	57	60	1705	150	46	75	86	89	112	0
61	61	63	1874	247	68	132	134	150	186	0
64	64	128	1069	235	41	125	117	151	194	1
65	65	70	1159	126	37	63	72	87	98	0
67	67	69	2062	289	86	129	141	197	209	3
68	68	116	1409	184	56	82	102	124	147	2
73	73	78	1364	255	46	154	128	176	186	2
76	76	77	2309	216	38	108	148	138	170	0
80	80	119	1139	159	37	105	76	90	114	2
82	82	84	1581	183	64	95	92	122	132	2
87	87	88	1295	169	41	83	101	114	132	1
90	90	97	1459	131	21	68	76	90	99	1
92	92	93	1130	169	27	76	109	121	129	1

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1996 Torrance Municipal Election

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<u>Precinct #</u>	<u>Consolidated Precinct(s)</u>	<u>Voters Registered</u>	<u>Ballots Cast</u>	<u>Quinones</u>	<u>Applegate</u>	<u>O'Donnell</u>	<u>Lee</u>	<u>Nakano</u>	<u>Genshelmer</u>		
94	94	308		1525	138	25	78	80	89	96	0
96	96	102	143	1333	138	46	84	75	86	79	1
98	98			718	97	13	52	63	67	78	0
101	101	171		1390	156	35	78	90	121	110	1
104	104	106		1417	274	63	141	150	195	208	0
108	108	112		1137	170	34	74	97	124	128	0
109	109	110		1217	150	18	85	80	117	110	0
113	113	114	115	1796	113	16	47	78	90	88	0
121	121	130	311	1289	303	62	147	205	208	216	1
125	125	149	163	1823	140	37	63	92	82	94	5
131	131	167		1266	134	39	61	78	97	102	0
133	133	154		1078	156	23	90	88	107	116	3
144	144	182		1135	89	21	50	55	62	63	0
146	146	148	161	1552	105	27	38	62	70	81	3
300	300	301	302	1875	252	67	111	131	170	183	1
<u>Total</u>				<u>70099</u>	<u>8428</u>	<u>1974</u>	<u>4304</u>	<u>4858</u>	<u>5488</u>	<u>6270</u>	<u>53</u>
Votamatic Absentee					3403	716	1808	2003	1981	2526	5
Absentee Voter Ballots					40	9	23	24	16	28	0
Provisionals					60	15	35	41	33	42	4
<u>Grand Total</u>				<u>70099</u>	<u>11931</u>	<u>2714</u>	<u>6170</u>	<u>6926</u>	<u>7518</u>	<u>8866</u>	<u>62</u>

17.0 % Voter Turnout

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Mayor Hardison announced the results of the March 5, 1996, General Municipal Election of the City of Torrance as follows;

George Nakano; Don Lee; and Maureen B. O'Donnell have been elected for a full term of four years. Mr. Nakano received 8,866 votes; Mr. Lee received 7,518 votes; and Miss O'Donnell received 6,926 votes.

City Clerk Herbers administered the Oath of Office to the newly re-elected officials, after which *Councilman Nakano*, followed by *Councilman Lee* and *Councilwoman O'Donnell* expressed their appreciation to respective family members and friends who lent support to their individual campaigns. Each newly elected Council member shared their aspirations for the City for the next four years.

Council members Walker, Cribbs, Messerlian and Mayor Hardison congratulated their newly re-elected colleagues, commending the election process and each of the candidates who ran for office. City Clerk Herbers and City Clerk staff members were complimented on a well-run election.

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At 7:38 P.M. Council recessed to a reception honoring Council members Nakano, Lee and O'Donnell. Council reconvened at 7:54 P.M.

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6b. RESOLUTION HONORING FIRE FIGHTER JACK GORDNIER

RESOLUTION NO. 96-16

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TORRANCE HONORING JACK R. GORDINIER FOR HIS DEDICATION, PROFESSIONALISM AND CONTRIBUTIONS TO THE CITY OF TORRANCE

MOTION: Councilman Nakano moved to adopt Resolution No. 96-16. The motion was seconded by Councilman Walker and roll call vote proved unanimously favorable.

For adoption only - to be presented a later time.

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6c. **PROCLAMATION** recognizing March 10 through 16, 1996, as "Hire an Older Worker Week" in the City of Torrance.

So proclaimed by Mayor Hardison and accepted with appreciation by Ellen Greer, Job Services Division of the State Employment Development Department.

6d. **PROCLAMATION** recognizing the month of March as "Visual and Performing Arts Month" in the City of Torrance.

So proclaimed by Mayor Hardison and accepted with appreciation by Gloria Jacobs, member of the Cultural Arts Commission.

7. **CONSENT CALENDAR**

7a. **APPROVAL OF MINUTES** - January 23 and February 6, 1996.

7b. **ACCEPTANCE OF DONATION**

RECOMMENDATION

It is recommended by the Torrance Youth Council that the City Council approve a \$1,500 donation from the Youth Council Donation Fund to the Torrance-South Bay YMCA Resident Camp Program and authorize the Finance Director to issue a warrant.

7c. **ACCEPTANCE OF DONATION**

RECOMMENDATION

It is recommended by the Torrance Youth Council that the City Council approve a \$1,200 donation from the Youth Council Donation Fund to the YMCA California Youth and Government Program and authorize the Finance Director to issue a warrant.

7d. **PURCHASE ORDER FOR DIAL-A-LIFT BUSES**

RECOMMENDATION

It is recommended by the General Services Director and the Fleet Services Director that the City Council allow the City to participate in this Special Opportunity Purchase and

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authorize a purchase order for an anticipated amount not to exceed \$124,918.96, to Creative Bus Sales, Huntington Beach, CA, for two replacement Dial-A-Lift buses.

7e. PURCHASE ORDER FOR CATCH-A-RIDE [CAR] PROGRAM

RECOMMENDATION

It is recommended by the City Manager that the City Council appropriate \$64,000 from Proposition C Local Return funds to extend the purchase order for Motivational Incentives Group to continue the City's CAR Program.

MOTION: Councilwoman O'Donnell moved to concur with Consent Calendar Items 7a through 7e. Councilman Walker seconded the motion, which carried with unanimous approval following roll call vote.

8. LIBRARY/PARKS AND RECREATION MATTERS

8a. REMODELING OF CIVIC CENTER LIBRARY CHECK-OUT AND SERVICE DESKS

RECOMMENDATION

It is recommended by the City Librarian that the City Council approve remodeling of the Civic Center Library Lobby to include consolidation of the Check-out and Service Desks using \$86,042 from the Library Basement Capital Project Fund and authorize the project go out for bid.

MOTION: Councilman Messerlian moved to concur with the recommendation of the City Librarian. Councilwoman Cribbs seconded the motion and roll call vote proved unanimously favorable.

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10. **POLICE/FIRE MATTERS**

10a. **DATA RE-ENTRY FOR POLICE DEPARTMENT RECORDS MANAGEMENT SYSTEM**

RECOMMENDATION

It is recommended by the Police Chief that the City Council authorize the Police Department to utilize the services of a temporary help agency to complete necessary Police Records Data re-entry; and authorize the appropriation of \$60,000 from the police Asset Forfeiture Account to fund this project.

Police Chief De Ladurantey noted that Police Lt. Besse and Police Captain Rhilinger were present to address inquiries and briefly discussed the nature of this issue, as summarized in staff report.

MOTION: Councilman Walker moved to concur with the recommendation of the Police Chief. Councilman Nakano seconded the motion, which ultimately carried by majority roll call vote; see page 12.

Police Communication Operator Debra Rogers approached the Council to express her concern about adequate background checks being performed on the proposed temporary personnel who would have access to Department computers. She also questioned the ability of temporary personnel to perform the specialized data entry required in the Police Department and noted the significant training effort that would be involved. Her concerns were echoed by Estelle Marcopoulos, a Typist Clerk in the Department, who submitted a letter [of record] through Ms. Rogers.

Police Captain Rhilinger, Support Services Bureau Commander, described the security measures taken with temporary employees, including the performance of a routine security clearance which consists of fingerprinting and a basic background investigation, before any individual gains access to the computer system. She noted that the Civil Service Department provided the names of four temporary employment agencies [listed in agenda material] with whom the City contracts.

Police Department Secretary Linda Phelan further expanded upon the very detailed, unique type of data entry performed in the Police Department. She maintained that training of temporary personnel and related costs would be significant.

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Captain Rhilinger concurred that the data entry is detailed and complex, however added that the request for temporary help is made because the Department cannot train and manage the total number of employees that would be needed on a overtime basis to perform the required work, while maintaining quality control requirements. She then detailed the proposed training and administration of the temporary personnel.

Councilwoman O'Donnell favored holding the matter, pending further study.

Police Chief De Ladurantey noted that the Department will know within an approximate time period of two weeks whether the use of temporary personnel is in fact a solution to the pressing need to complete necessary Police Records Data re-entry. He added that Council will be kept apprised of the situation.

Roll call was taken on the above motion, which carried with the approval of all but Councilwoman O'Donnell, who voted No, due to her preference for a continuance of the matter.

13. ADMINISTRATIVE MATTERS

13a. HAWTHORNE BOULEVARD TRANSIT AMENITIES DESIGN AND PROCUREMENT PROJECT

RECOMMENDATION

It is recommended by the Planning Director that the City Council approve the Hawthorne Boulevard Transit Amenities Design and Procurement Project for a total amount not to exceed \$97,780 of Proposition C Local Return funds and authorize staff to negotiate with Gannett Transit to improve existing bus shelters on Hawthorne Boulevard. [When negotiations with Gannett Transit are complete, staff will return to Council with the total project and amended Gannett Transit contract.]

Transportation Planner Buchman offered a brief summary of this item and responded to inquiries.

MOTION: Councilman Messerlian moved to concur with the recommendation of the Planning Director. Councilwoman O'Donnell seconded the motion and roll call vote proved unanimously favorable.

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13b. 1995-96 MID-YEAR BUDGET REVIEW

RECOMMENDATION

It is recommended by the City Council Finance and Governmental Operations Committee that the Council as a whole concur with the following:

Accept the 1995-96 mid-year budget review as submitted by the Acting Finance Director, including approval of the request for proposal list for auditing services, amended to include the firm of BDO Seidman; appropriation of \$25,000 in Asset Forfeiture Funds; and approval of Police Department job classification correction.

Approve Parks and Recreation Department proposed program modifications as follows: Conversion of three Park Equipment Operator positions to three Senior Groundskeeper positions, delete .1 Groundskeeper and certain materials and supplies to fund; Upgrade of one Groundskeeper position to 1 Pest Control Applicator position; Increase budget appropriation and revenue estimate in the amount of \$12,250 for the adult sports program; and Increase budget appropriation and revenue estimate in the amount of \$5,000 for the Farmer's Market.

Approve the City Treasurer's and Investment Steering Committee's recommendation and report.

MOTION: Councilman Lee moved to concur with the recommendation of the City Council Finance and Governmental Operations Committee. Councilwoman Cribbs seconded the motion and roll call vote proved unanimously favorable.

At 8:25 P.M., the City Council recessed and reconvened as the Redevelopment Agency of the City of Torrance. The meeting of the Redevelopment Agency was adjourned at 8:26 P.M., and consideration of regular Council business was resumed.

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19. ORAL COMMUNICATIONS

19a. City Manager Jackson expressed his gratitude to Ken Flewellyn for acting in the capacity of Finance Director while that position was vacant. Recently appointed Finance Director Eric Tsao was welcomed.

19b. Councilman Lee expressed his appreciation to his sister Deanna and Ron Littlefair for their assistance during his campaign. Other supporters were thanked earlier in the meeting.

19c. Councilwoman O'Donnell expressed special appreciation to her father, Mr. Thomas O'Donnell, for his support during her campaign. Other supporters were acknowledged earlier in the meeting.

19d. Mayor Hardison expressed her appreciation to Councilwoman Cribbs for serving as Mayor pro tem and announced that Councilman Walker would be serving as the new Mayor pro tem.

19e. Ms. An Hulstyn, 957 Calle Miramar, discussed an adjacent neighbor's construction activities and requested assistance in precluding potential view impacts to her residence. Staff was directed to meet with Ms. Hulstyn.

20. EXECUTIVE SESSION

20a. EXECUTIVE SESSION MATTERS

There were no executive session matters scheduled for tonight's meeting.

21. ADJOURNMENT

At 8:35 P.M., this meeting of the Torrance City Council was formally adjourned to March 19, 1996, 5:30 P.M.

... Adjourned in the memory of Frank Pagac ...

Dee Harrison

Mayor of the City of Torrance

Jue Herbers

Clerk of the City of Torrance

**Valerie Whippie
Minute Secretary**

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