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TORRANCE CITY COUNCIL
DECEMBER 17, 1996

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Wendy Selogie
Minute Secretary

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At 8:25 P.M. the meeting was adjourned to Tuesday, January 7, 1997, 5:30 P.M., for an executive session, with the regularly scheduled meeting to be held at 7:00 P.M. in the Council Chambers.

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**MINUTES OF A REGULAR MEETING
OF THE TORRANCE CITY COUNCIL**

OPENING CEREMONIES

1. CALL TO ORDER

The Torrance City Council convened for a closed session at 5:30 P.M. on Tuesday, December 17, 1996, in the City Council Chambers at Torrance City Hall.

ROLL CALL

Present: Councilmembers Cribbs, Lee, Messerlian, Nakano, O'Donnell, Walker and Mayor Hardison.

Absent: None.

Also Present: City Attorney Fellows,
Assistant City Attorney Quale,
Engineering Director Burt, Building and Safety
Director Isomoto, General Services Director Tilden,
Personnel Director Winer, City Clerk Herbers
and other staff representatives.

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Agenda Item No. 20 was considered at this time.

20. EXECUTIVE SESSION

At 5:30 P.M. Mayor Hardison announced that the Council would recess into a closed session to confer with the City Negotiator and the City Attorney on the agenda matters listed under Agenda Item No. 20 (Executive Session) and that a closed session on the matters is authorized by California Government Code Sections 54957.6, 54956.9(a) and 54956.8.

The meeting reconvened in a regular session at 7:23 P.M.

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2. **FLAG SALUTE/INVOCATION**

The Pledge of Allegiance was led by Beach Cities Cadet Squadron #107.

The invocation for the meeting was given by Salvation Army Captain Doug Tollerud.

3. **AFFIDAVIT OF AGENDA POSTING/WAIVE FURTHER READING**

MOTION: Councilmember lee moved to accept and file the report of the City Clerk on the posting of the agenda for this meeting. The motion was seconded by Councilmember Cribbs and, there being no objection, it was so ordered by Mayor Hardison.

MOTION: Councilmember Lee moved that, after the City Clerk has read the number and title to any resolution or ordinance on the agenda for this meeting, the further reading thereof be waived, reserving and guaranteeing to each Councilmember the right to demand the reading of any such resolution or ordinance in regular order. The motion was seconded by Councilmember Cribbs and, there being no objection, it was so ordered by Mayor Hardison.

4. **WITHDRAWN OR DEFERRED ITEMS**

None.

5. **COUNCIL COMMITTEE MEETINGS AND ANNOUNCEMENTS**

Citizen Development and Enrichment Committee

Monday, January 13, 1997, 5:30 P.M.

Third Floor Assembly Room

Subject: Natural History Center

City Council Workshop

Postponed: Date and time to be announced

Council Chambers

Subject: The Automation Plan; Other Capital Projects;

Three-Year Infrastructure Action Plan

Mayor Hardison announced that the workshop will be rescheduled for a date early in 1997.

Mayor Hardison highlighted that unwrapped toys for the Toys for Tots drive can be dropped off at various locations, including Torrance Fire Departments and that Torrance Transit will provide free weekend and Christmas and New Year's Eve (after 7:30 P.M.) "Shoppers Special" service during the Holidays. Following her request, the Council agreed that, after the first of the new year, the Legislative Committee should examine the City of Torrance Campaign Contribution Limits in light of the passing of Proposition 208.

6. **COMMUNITY MATTERS**

6a. **RESOLUTION RE WILLIAM E. BECKER**

City Clerk Herbers read aloud the Title of Resolution No. 96-163.

MOTION: Councilmember Nakano moved for the adoption of Resolution No. 96-163. The motion was seconded by Councilmember Walker and passed by unanimous roll call vote.

RESOLUTION NO. 96-163

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
TORRANCE HONORING WILLIAM E. BECKER FOR HIS
DEDICATION, PROFESSIONALISM, AND CONTRIBUTIONS
TO THE CITY OF TORRANCE**

The Council presented William E. Becker with Resolution No. 96-163 and a service plaque in honor of his dedication, professionalism and contributions to Torrance during his 32 years of employment with the City.

Building and Safety Director Isomoto expressed his great appreciation of Mr. Becker's dedicated service and wished him well in his retirement.

6b. **PLAQUE FOR FRIGGA BREITENSTEIN RE ORDER OF MERIT AWARD**

The Council presented a plaque to Frigga Breitenstein in recognition of her having received the Order of Merit Award from the German Government.

6c. **PLAQUE FOR VALERIA GIORIOSO, ITALIAN EXCHANGE STUDENT**

The Council presented a plaque to Italian Exchange Student Valeria Giorioso, with acknowledgment of her host family, William and Jane Long, as well as Anne Soukup, President of the Torrance Chapter of American Field Service.

6d. **PIC PRESENTATION TO COUNCILMAN NAKANO**

Mr. Bruce Kohl, TRW employee and Private Industry Council (PIC) Board Member, presented an engraved clock to Councilmember Nakano in recognition of his dedicated service to the Carson/Lomita PIC Policy Board.

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At this time, Mayor Hardison recognized Torrance High School Government class students present in the audience.

City Clerk Herbers announced vacancies on various City Commissions, the application filing deadline being Tuesday, January 7, 1997. She advised that appointments will be considered by the Council at the meeting of Tuesday, January 14, 1997.

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7. **CONSENT CALENDAR**

7a. **APPROVAL OF MINUTES OF NOVEMBER 12, AND 19, 1996**

Considered later in the meeting (see page 7).

7b. **TORRANCE YOUTH COUNCIL DONATION**

RECOMMENDATION

The Torrance Youth Council recommends that the City Council approve a \$4,230 donation from the Torrance Youth Council Donation Fund in the following amounts: \$250 American Heart Association; \$2,480 Volunteer Center; and \$1,500 American Red Cross for a Bishop Montgomery High School student.

7c. **JOB TRAINING PARTNERSHIP ACT (JTPA) AGREEMENTS**

RECOMMENDATION

It is recommended that the City Council authorize the execution of agreements for the provision of employment and training services with Los Angeles Unified School District (\$192,171), Torrance Unified School District (\$30,000), Special Services for Groups (\$30,000), Computer Education Institute (CEI), Software Education of America and Auto Dealership Business School.

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7d. PURCHASE ORDERS RE SPORTS EQUIPMENT

RECOMMENDATION

The Director of General Services and the Director of Parks and Recreation recommend that the City Council authorize purchase orders be issued for an anticipated amount not to exceed \$62,502.00 to various vendors as indicated in the staff report for the purchase of the City's annual requirement of sports equipment.

7e. GEOTECHNICAL & TESTING SERVICES FOR THE RESIDENTIAL RESURFACING PROGRAM & CRENSHAW BLVD. REHABILITATION

RECOMMENDATION

It is recommended by the Engineering Director that the City Council (1) approve an agreement with LaBelle-Marvin for geotechnical exploration and testing services in an amount not to exceed \$30,000; and (2) allocate a total of \$30,000 from previously appropriated Gas Tax and Proposition C Funds for the second and third years of the Residential Resurfacing Program and for Crenshaw Boulevard from 190th Street to Dominguez Street Pavement Rehabilitation.

7f. PAVEMENT MANAGEMENT SYSTEM (PMS) UPDATE

RECOMMENDATION

It is recommended by the Engineering Director that the City Council (1) approve an agreement for professional engineering services with ITX Stanley; (2) authorize the Mayor to execute and the City Clerk to attest to this agreement on behalf of the City; and (3) appropriate \$10,000 from unallocated Gas Tax Funds for the City's Pavement Management System Update.

7g. CONFLICT OF INTEREST CODE

RECOMMENDATION

It is the recommendation of the City Clerk that the City Council approve the revisions of the Conflict of Interest Code for the City of Torrance.

7h. PURCHASE ORDER RE ROLL-OFF BINS

RECOMMENDATION

The Director of General Services, the Director of Parks and Recreation and the Director of Street Services recommend that the City Council authorize a purchase order be issued for an anticipated amount not to exceed \$65,000.00 to Si-Nor Incorporated, Rialto, CA, for the rental and exchange of roll-off bins at various locations throughout the City of Torrance.

7i. CIVIC CENTER LIBRARY REMODEL

RECOMMENDATION

It is the recommendation of the General Services Director and the City Librarian that the City Council accept the final plans prepared by Deems, Lewis and McKinley for the remodel of the Civic Center Library check-out and service desks and release the project for public bidding.

MOTION: Councilmember O'Donnell moved for the approval of Consent Calendar Item Nos. 7b through 7i. The motion was seconded by Councilmember Walker and ultimately passed by unanimous roll call vote.

Prior to roll call vote, Councilmember O'Donnell highlighted the generous donations made by the Torrance Youth Council, as itemized in Agenda Item No. 7b.

The motion for approval was passed by unanimous roll call vote.

In answer to a question from the Council, General Services Director Tilden related staff's anticipation that the Civic Center Library construction referred to in Agenda Item No. 7i will begin early in March of 1997 and will be completed in approximately six months.

Councilmember Cribbs mentioned that several of the items which have come and will be coming before the Council include insurance requirements and she asked if the City's Risk Manager has reviewed all of the agreement requirements to ensure consistency in liability amounts.

Risk Manager Sellers advised that the requirements have been revised and they are now uniform and that, depending on the risk, the requirements will be revised on a case-by-case basis.

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Agenda Item No. 7a was considered at this time.

With regard to Agenda Item No. 7a (Approval of Minutes, November 12, and 19, 1996) Councilmember Nakano asked that each set of minutes be considered separately in that he was absent from the November 19, 1996 City Council meeting and intends to abstain on the approval of same.

MOTION: Councilmember Cribbs moved for the approval of the November 12, 1996 City Council minutes as written. The motion was seconded by Councilmember Lee and passed by unanimous roll call vote.

MOTION: Councilmember Messerlian moved for the approval of the November 19, 1996 City Council minutes as written. The motion was seconded by Councilmember Cribbs and passed by unanimous roll call vote, with Councilmember Nakano abstaining.

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12. **PERSONNEL MATTERS**

12a. **CLASS SPECIFICATION RE RISK MANAGEMENT TECHNICIAN AND WORKERS' COMPENSATION CLAIMS TECHNICIAN**

RECOMMENDATION

The Personnel Director and the Civil Service Commission recommend that the City Council approve the proposed class specification for Claims Technician. The Personnel Director recommends adoption of the Supplemental Memorandum of Understanding modifying the salary range.

Responding to inquiries from the Council, Personnel Director Winer verified that this would combine the Risk Management Technician and Workers' Compensation Claims Technician classifications; that the process to combine them took less than one month; and that the clear ladder information will be part of the standard format.

MOTION: Councilmember Messerlian moved to concur with the staff recommendation to combine the Risk Management Technician and Workers' Compensation Claims Technician classifications. The motion was seconded by Councilmember Cribbs and passed by unanimous roll call vote.

City Clerk Herbers read aloud the title of Resolution No. 96-164.

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MOTION: Councilmember Nakano moved for the adoption of Resolution No. 96-164. The motion was seconded by Councilmember Walker and passed by unanimous roll call vote.

RESOLUTION NO. 96-164

SUPPLEMENTAL MEMORANDUM OF UNDERSTANDING
TORRANCE MUNICIPAL EMPLOYEES - AFSCME, LOCAL
1117

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
TORRANCE SETTING FORTH CERTAIN CHANGES
REGARDING THE HOURS, WAGES, AND WORKING
CONDITIONS FOR EMPLOYEES REPRESENTED BY THE
TORRANCE MUNICIPAL EMPLOYEES - AFSCME LOCAL
1117

13. **ADMINISTRATIVE MATTERS**

13a. **RESOLUTION RE SUPPLEMENTAL HEALTH INSURANCE PROGRAM**

City Clerk Herbers read aloud the title of Resolution No. 96-165.

MOTION: Councilmember Nakano moved for the adoption of Resolution No. 96-165. The motion was seconded by Councilmember Walker and passed by unanimous roll call vote.

RESOLUTION NO. 96-165

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
TORRANCE EXTENDING THE SUPPLEMENTAL HEALTH
INSURANCE PROGRAM TO DECEMBER 31, 1997

13b. **DESTRUCTION OF RECORDS**

RECOMMENDATION

It is the recommendation of the City Clerk that the City Council adopt a resolution authorizing the destruction of certain identified unneeded City records.

City Clerk Herbers advised that this includes routine matters which have been identified, that the City Attorney reviewed and that the City Manager concurred.

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City Clerk Herbers read aloud the title of Resolution No. 96-166.

RESOLUTION NO. 96-166

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
TORRANCE TO DESTROY CERTAIN UNNEEDED CITY
RECORDS AND DOCUMENTS WITHOUT MAKING COPIES
THEREOF**

13c. **NON-DISTURBANCE AGREEMENT RE ISLAND'S RESTAURANT**

RECOMMENDATION

It is recommended by the Land Management Team that the City Council approve a non-disturbance agreement for Island's Restaurant at the Rolling Hills Plaza Shopping Center at the northwest corner of Pacific Coast Highway and Crenshaw Boulevard and authorize the Mayor and the City Clerk to execute and attest to the agreement on behalf of the City.

Mayor Hardison noted supplemental information pertaining to this item available at the meeting.

Assistant City Attorney Quale advised that the agreement is the standard non-disturbance format.

MOTION: Councilmember Walker moved to concur with the recommendation of the Land Management Team. The motion was seconded by Councilmember Lee and passed by unanimous roll call vote.

13d. **REPORT ON FY 1996-1997 FIRST QUARTER BUDGET REVIEW**

RECOMMENDATION

The Finance and Governmental Operations Committee recommends that the City Council accept the First Quarter Budget Review and concur with the recommendations to:

- o Approve allocation of additional Fiscal Year 1995-1996 carry over of \$1,451,670 to reserves as follows:
\$313,065 to Self-Insurance Contingency; \$68,206 to Program Contingency; \$100,000 to Economic Development; \$200,000 to Litigation; \$100,000 to Program Innovation; and \$677,399 to Capital Projects.

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- o Approve correction to Cable Television Division appropriations by increasing Public Access by \$150,449 and decreasing reimbursements in Cable Administration by \$88,002.
- o Appropriate \$85,500 from the Innovation Reserve with \$30,000 to Library for purchase of micro-computers and \$55,500 to Fire for purchase of cardiac telemetry/defibrillation equipment.
- o Appropriate \$8,000 from the Program Contingency Reserve for additional LAN wiring of the Civic Center Library.
- o Approve cost-neutral departmental budget reallocations inclusive of position additions, deletions, upgrades, transfers and premium for supervision as set forth in the First Quarter Budget Review report for the following departments:
 - Building and Safety
 - Finance
 - City Manager
 - Police
- o Approve the utilization of Willdan Associates for the formation of a street lighting assessment district.
- o Concur with recommendation of City Treasurer for investment of City surplus funds.

MOTION: Councilmember Lee moved to approve the Finance and Governmental Operations Committee Fiscal Year 1996-1997 First Quarter Budget Review Report as presented. The motion was seconded by Councilmember Cribbs and ultimately passed as reflected below.

Prior to roll call vote, staff provided clarification for the Council with regard to the Building and Safety Division portion of the organizational chart.

The motion was passed by unanimous roll call vote.

13e. **1996-1997 CAPITAL IMPROVEMENT PROGRAM**

RECOMMENDATION

The Engineering Director and the Planning Director recommend that the City Council:

- o Approve the revised second year (Fiscal Year 1996-1997 of the 1995-1998 Public Works Capital Improvement Program (CIP);
- o Appropriate funds for Fiscal Year (FY) 1996-1997, as detailed in the staff report; and
- o Authorize the Engineering Director and the Planning Director to proceed with those projects in the revised 1996-1997 CIP.

MOTION: Councilmember Messerlian moved to concur with the staff recommendation. The motion was seconded by Councilmember Cribbs and passed by unanimous roll call vote.

18. **ADDENDUM MATTERS**

18a. **6d (PIC PRESENTATION TO COUNCILMAN NAKANO)**

After the publication of the agenda, but prior to the posting deadline, Agenda Item No. 6d (PIC Presentation to Councilman Nakano) was added to the Community Matters section of the agenda.

19. **ORAL COMMUNICATIONS**

19a. City Manager Jackson advised that, during executive session this evening, the City Council discussed the Torrance Company's plans for a major renovation of Del Amo Fashion Center; that the City plans to explore the possibility of constructing a City-owned, covered parking facility; and that various City departments will be involved in the negotiation process with the Torrance Company, as well as the financing of such a parking structure.

19b. Police Chief DeLadurantey announced the delay of Torrance Police Officers Association (TPOA) Santa Float due to inclement weather and that it is scheduled to appear throughout the City until December 23, 1996.

Mayor Hardison suggested that the Santa Float schedule be published in local newspapers.

19c. Parks and Recreation Director Barnett encouraged participation in the many City-sponsored functions to take place during the Holidays, as delineated in the Recreation Roundabout.

19d. Councilmember Lee asked staff to examine a program in the City of Phoenix, Arizona, whereby neighborhoods determine their own special needs and work within a grant/matching funds system to fulfill them.

19e. Councilmember Lee asked that information about private youth sports organizations be published in the Recreation Roundabout to assist parents in communicating with the organizations.

19f. Councilmember Messerlian commended the Engineering Department's efforts on the recently completed road work in the Southwood/Riviera area.

City Engineer Burt advised that the Ocean Avenue Improvement Program is scheduled to begin in approximately one year.

19g. Offering input regarding discussions at the recent National League of Cities Conference, Councilmember Nakano provided information about various trends and issues and how they relate to the City of Torrance, including the increased amount of global information, the down sizing of the government and the local issues (such as group homes and welfare reform).

19h. Councilmember Nakano suggested that the City consider compiling statistics to show how much money is saved due to the use of volunteers.

City Manager Jackson verified that the information suggested by Councilmember Nakano will be provided to the Council in the future.

19i. Councilmember Nakano congratulated Cable Television Administrator Smith for the improved programming and graphics on CITICABLE Channel 22.

19j. Councilmember O'Donnell expressed her appreciation of staff's assistance to the Council and residents during 1996. She thanked the many members who serve on City boards and commissions for their efforts and highlighted the Torrance Rose Float Association's continued need for volunteers.

19k. Mayor Hardison mentioned the Councilmembers' and staff's receipt of many letters concerning the recent cable television rate increase. She asked

that information indicating the City's lack of control over the increase be displayed on CITICABLE.

19l. Mayor Hardison asked staff to provide updated information on the Starview, formerly Charter Hospital.

19m. Mayor Hardison advised that she was appointed to a League of California Cities subcommittee about issues dealing with group homes and residential care facilities. She stated her intent to communicate the City's concerns regarding group and special care homes to the State of California.

19n. The Council wished all "Happy Holidays."

20. **EXECUTIVE SESSION**

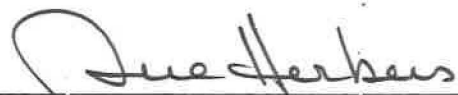
Considered earlier in the meeting (see page 1).

21. **ADJOURNMENT**

At 8:25 P.M., the meeting was adjourned to Tuesday, January 7, 1997, 5:30 P.M. for an executive session, with the regular meeting to be held at 7:00 P.M. in Council Chambers.



Mayor of the City of Torrance



Clerk of the City of Torrance