



City of Torrance, Community Services Department

Sports Field Policy

Field Rental:

The following fields are available for rental:

De Portola Park	25615 Lazy Meadow Drive, Torrance 90505
El Nido Park	18301 Kingsdale Avenue, Redondo Beach, 90277
Guenser Park	17800 Gramercy Place, Torrance 90504
La Romeria Park	19501 Inglewood Avenue, Torrance 90503
McMaster Park	3624 Artesia Boulevard, Torrance, 90504
Walteria Park	3855 242 nd Street, Torrance, 90505
Wilson Park	2200 Crenshaw Boulevard, Torrance 90501

All organized groups/ teams/ leagues/ organizations are required to obtain a field permit. All groups exceeding 25 people are required to make a reservation. The deadline for field reservations is 2 days in advance. If you are requesting any add-ons (chalk & bases, dragging, lights) at Wilson Park, the reservation deadline is 5 days in advance.

Sports allowed on these fields are: softball, soccer, football, kickball, rugby & Australian Rules Football. Sports using hard balls including baseball, lacrosse, golf and cricket are not allowed in Torrance Parks without permission from the Director.

Making a Reservation:

Booking priority is given in the following order:

1. Online Booking Site: www.TorranceCA.Gov/FacilityBooking. A 2.5% convenience fee applies for online credit card processing. **Bookings for Wilson Park, tournaments and reservations greater than 2 months in advance may not be made online.**
2. Walk-In: City Hall, West Annex Building, 3031 Torrance Blvd. Torrance, CA 90503.
3. E-Mail & Fax: Forms can be found at www.TorranceCA.Gov/21939.htm.
4. Mail: City of Torrance, Attn. Facility Booking Office, 3031 Torrance Blvd., Torrance, CA 90503.

Field Use Fees:

Field Rental	\$15 per hour
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All sports field users will be charged an hourly rental fee for sports field use, including practices, leagues, and tournaments. There is a two-hour minimum for field reservations. Customers requesting more than one field must also comply with the Wilson Park Tournament Policy.

Light Fees:

Field Lights	\$15 per hour
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Field light fees will be charged to all groups requesting use of the field lighting systems at the following rate: Lights are available at El Nido, Mc Master, Walteria & Wilson. A light key will be issued at the Facility Booking office for El

Nido, McMaster & Walteria parks. It is the customer's responsibility to pick up the light key during office hours and to return the key on the next business day. The customer must complete the Credit Card Authorization form to leave a credit card number on file while the key is in their possession.

Lights at Wilson Park are controlled by staff, no light key will be issued. Field lights scheduled after the Sports Center is closed will incur an additional fee of \$15 per hour for staff. This fee will apply to Saturdays from 7-10pm and Sundays from 8-10pm.

Field Prep (Wilson ONLY):

Chalk & Bases	\$22.50 per field
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Field preparation is only available at Wilson Park for softball games. All prep requests are subject to the availability of staff and must be processed at least 5 days prior to reservation. Field prep is completed in the morning; therefore the start time on your application must be between 9am and 12pm.

Tournaments (Wilson ONLY):

Please see the Wilson Park Tournament Policy.

Long-Term Customers:

This hourly field rental fee does not apply to long-term reservations for Torrance based youth non-profit organization regular season and playoff games. All other fees, including lights, will be charged and must be paid prior to use. To apply for this fee waiver, proof of non-profit status and insurance must be submitted along with all dates for the season.

Groups that do not qualify for the fee waiver may still apply for long-term reservations. Insurance and season dates are required and fees will be billed on a monthly basis. Preference is given to returning groups and then to new Torrance based youth non-profit organizations. All long-term customers that require a light key must pay a \$25 key deposit.

General Policies

All parks shall be open to the public between the hours of 6:00 A.M. and 10:00 P.M. No person shall enter or remain in any park between the hours of 10:00 P.M. and 6:00 A.M., except when engaged in an activity scheduled or permitted by the City (TMC 49.2.1).

No alcoholic beverages of any type are allowed on City parks or fields, or in any park facility (TMC 49.2.6).

Sports fields will be permitted for the appropriate use only, per the Community Services Director (TMC 49.2.7). Hard balls are not permitted on Torrance softball fields.

Amplified sound is not allowed on City parks and fields without a Sound Permit. This includes music, musical instruments, and loudspeakers.

Groups hosting picnics with greater than 25 people in attendance must make a picnic reservation (available at certain parks only).

For all field reservations, the City of Torrance reserves the right to close the fields due to inclement weather or for the purpose of maintenance. Please call the Adult Sports office at (310) 618-2838 or the Facility Booking Office (310) 618-5982 for updates on field conditions. Fields will be closed on days that have rain, or on days where there is standing water on the fields.

The Facility Booking Cancellation Policy (including rain-out policy) can be found online: www.TorranceCA.Gov/22220.htm.