

TORRANCE AIRPORT TRAFFIC CONTROL TOWER AND
TORRANCE MUNICIPAL AIRPORT

LETTER OF AGREEMENT

EFFECTIVE: May 23, 2005

**SUBJECT: JURISDICTIONAL RESPONSIBILITIES OF MOVEMENT AND
NON-MOVEMENT AREAS**

1. PURPOSE. To define movement and non-movement areas, jurisdictional responsibilities for these areas, and procedures to be used when to open and close movement areas at Torrance Municipal Airport.

2. CANCELLATION. This letter cancels the letter of agreement between Torrance Airport Traffic Control Tower, Torrance Municipal Airport and Torrance Fire Department subject: Movement and Non-Movement Area: Jurisdictional Responsibilities and Emergency Service, dated January 12, 1998.

3. SCOPE. The procedures contained in this letter are for the sole use at Torrance Airport, between Torrance Airport Traffic Control Tower (Tower) and Torrance Municipal Airport (TMA).

4. DEFINITIONS.

a. Movement Areas. All runways, taxiways, run-up areas, the compass rose, and designated helicopter pads.

b. Non-Movement Areas. All airport areas other than those designated as movement areas in paragraph 4a. (i.e. ramps, parking areas, perimeter road, etc.)

c. Advisory Service. Advisories and information are provided by the Tower to assist pilots in the safe conduct of flight and aircraft movement. That information related to aircraft movement on the non-movement areas is advisory in nature and does not imply control responsibilities.

5. RESPONSIBILITIES.

a. TMA shall:

(1) Be responsible for the approval or disapproval of the operation of aircraft, vehicles, equipment, and personnel on non-movement areas.

(2) Require that vehicle operating on the Movement Areas be equipped with an operational two-way radio utilizing the appropriate ground control frequency, unless alternate arrangements have been coordinated with Tower.

(3) Ensure personnel authorized to operate vehicles on the Movement Areas are familiar with the proper use of the two-radio and Air Traffic Control light gun signals. (See attachment 4)

(4) Require all vehicles, and equipment operators/personnel to obtain approval from Tower prior to entry onto movement areas.

(5) Verbally coordinate with Tower Operations Supervisor/Controller-In-Charge at least fifteen minutes prior to closing movement areas, or as soon as possible following an incident, accident, or other emergency situation.

(6) Verbally coordinate with Tower Operations Supervisor/Controller-In-Charge prior to opening a closed movement area.

(7) Monitor airport weather and ensure that no vehicles or equipment are operated in the ILS critical areas without Tower approval when weather conditions are less than reported ceiling 800 feet or visibility less than 2 miles. (See Attachment 3)

b. Tower shall:

(1) Be responsible for approval or disapproval of the operation of aircraft, vehicles, equipment, and personnel in movement areas.

(2) Immediately inform TMA of unauthorized vehicles, equipment, and personnel in movement areas.

(3) Cease using any movement areas after receiving verbal notification from TMA and inform them when operations have ceased.

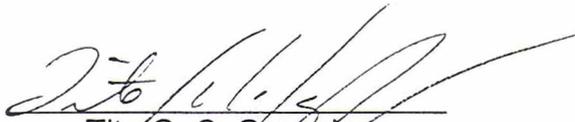
c. General.

(1) The instructions in Paragraph 5.a. and b. do not apply to the closing and opening of movement areas for noise abatement between 2200 and 0600 hours daily or as published in the Airport/Facility Directory.

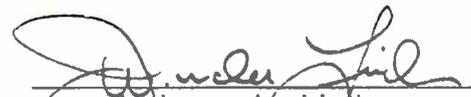
(2) NOTAMs from TMA regarding scheduled runway closures are advisories only. The actual closings and openings will be confirmed by TMA as per paragraph 5.a.(5) and (6).

6. ATTACHMENTS.

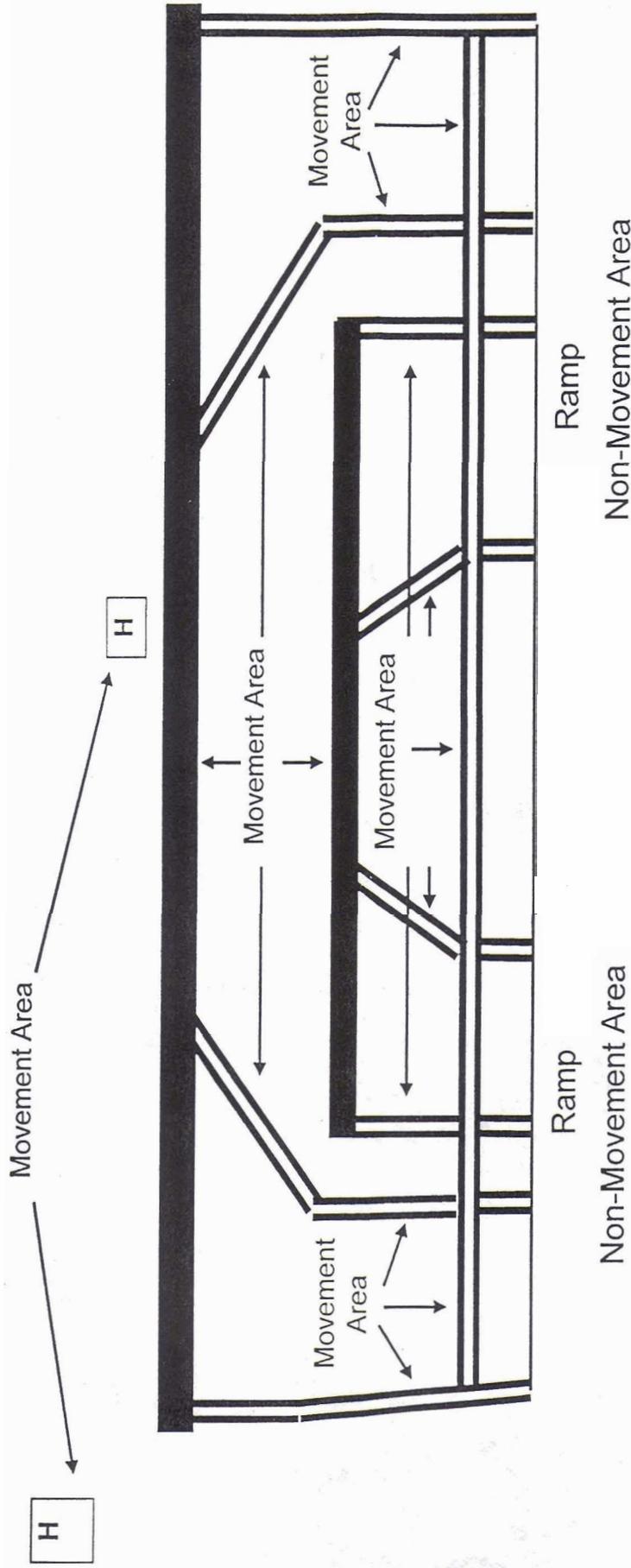
- a. Attachment 1. Movement and Non-Movement Areas.
- b. Attachment 2. Authorized Vehicle Call Sign List.
- c. Attachment 3. ILS Critical Areas.
- d. Attachment 4. Light Gun Signals.



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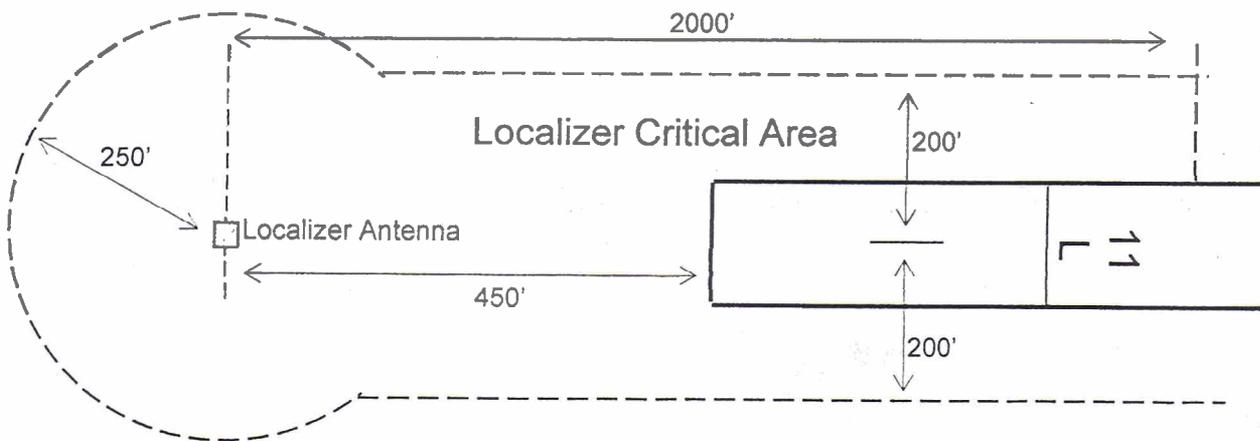
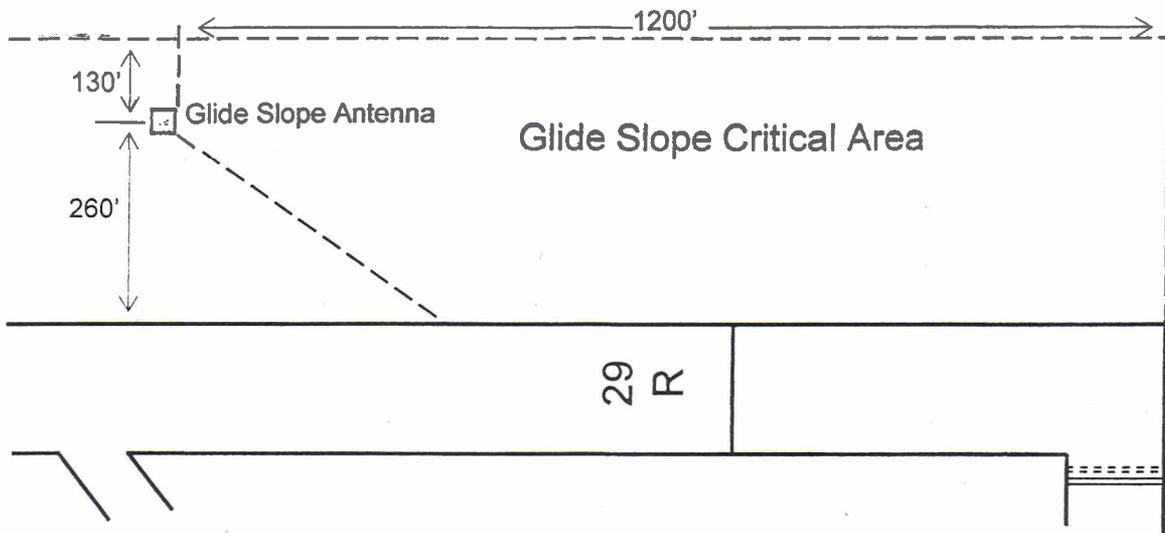


NOTE -
All Runways, Taxiways, and Helipads are Movement Areas.

AUTHORIZED VEHICLE CALL SIGNS

<u>Operator</u>	<u>Call Sign</u>
Airport Operations Vehicle Number	
8556	Mobile 102
8586 (Backup truck for 8556)	Mobile 102A
7596	Mobile 103
8363	Mobile 104
8581	Mobile 106
Tractor 9257	Mower 1
Tractor 9245	Mower 2
Torrance Fire Department	Battalion
	Engine
	Rescue
Federal Aviation Administration	FAA Mobile

ILS CRITICAL AREAS



Light Gun Signals

Color and Type of Signal	Movement of Vehicles, Equipment and Personnel
Steady Green	Cleared to cross; proceed; go
Flashing Green	N/A
Steady Red	Stop
Flashing Red	Clear the Taxiway / Runway
Flashing White	Return to starting point on airport
Alternating Red and Green	General Warning Signal – Exercise Extreme Caution