

**MINUTES OF A REGULAR MEETING
OF THE AIRPORT COMMISSION**

1. CALL TO ORDER

The Torrance Airport Commission convened in a regular session on Thursday, July 10, 2014 at 7:00 p.m. in the West Annex meeting room at Torrance City Hall.

2. ROLL CALL

Present: Commissioners Glass, Jacobsen, Johnson, Orpe, and Chairperson Hsiao.

Absent: Commissioners Boyce and Donnellan.

Also Present: Facility Operations Manager Megerdichian, Business Manager Williams, and Deputy Director Cessna.

MOTION: Commissioner Johnson moved to grant Commissioners Boyce and Donnellan excused absences for the July 10, 2014 Commission meeting. Commissioner Jacobsen seconded the motion; a roll call vote reflected unanimous approval.

3. FLAG SALUTE

Commissioner Orpe led the Pledge of Allegiance.

4. AFFIDAVIT OF AGENDA POSTING

MOTION: Commissioner Jacobsen, seconded by Commissioner Johnson, moved to accept and file the report of the City Clerk on the posting of the agenda for this meeting; a roll call vote reflected unanimous approval (absent Commissioners Boyce and Donnellan).

5. APPROVAL OF MINUTES

5A. MINUTES OF JUNE 12, 2014

Minutes were not available.

6. ORAL COMMUNICATIONS #1 AND ANNOUNCEMENTS

Commissioners expressed their regrets at the passing of Louis Zamperini last week and guest Karen Fitch led a few moments of silence in his remembrance.

7. ACTION ITEMS – None.

8. INFORMATION ITEMS

8A. AERONAUTICAL OPERATIONAL INFORMATION UNDER THE PURVIEW OF THE GENERAL SERVICES DEPARTMENT

Chairperson Hsiao noted that the following reports for June 2014 were included in agenda materials: Hangar and Tiedown Rental Status, Ongoing Projects, July Meeting Room Calendar, Hangar Waiting List, Events Requiring Emergency Response for May and June 2014, and Airfield Operations Status for May 2014.

Referring to Report #2, Ongoing Projects, Facility Operations Manager Megerdichian reported that a preconstruction meeting for the Airport Security Project is scheduled for July 17, 2014. He stated that additional funding is necessary for the Executive Hangar Door Replacement as bids came in higher than expected. He explained that replacing the heavy, steel door is expected to improve maintenance and reliability.

In response to Commissioner Johnson's inquiry, he stated that the Airport Pavement Maintenance Program is budgeted for and expected to begin once the Airport Security Project is complete.

He reported that the two radio transmission problems in June listed in Report #5 have been resolved.

8B. NOISE ABATEMENT VIOLATION AND COMPLAINT LOG

Facility Operations Manager Megerdichian noted that a Noise Abatement Violation and Complaint Log for April - June 2014 was included in agenda packets. He pointed out modifications made to the format and called attention to the supplemental Complaints by Location and Complaints by Zone.

8C. WEB TRAK DEMONSTRATION

Deputy Director Cessna presented a comparison of the existing WebTrak out of Long Beach with the PASSUR program from LAX. She noted that the data was collected on July 1, 2014 from 11:37 to 11:50 a.m. Commissioners watched the demonstration and it was determined that several aircraft showing on the data from LAX did not appear on the City's WebTrak. She also demonstrated the LAX PASSUR data compared to the LAX WebTrak currently being fed from the FAA. She noted that again there were aircraft showing that did not appear on the City's WebTrak but pointed out that this FAA feed would no longer be available to LAX by the end of summer. Commissioners directed her to speak with the consultants about switching over to the PASSUR feed from LAX as opposed to the current feed from Long Beach. She stated that there would be an additional set up fee but long-term costs would be the same. She added that staff is already working with the consultant regarding discrepancies in decimal levels.

Chairperson Hsiao raised the possibility of collecting data over a period of time to determine how much better the LAX data is and Deputy Director Cessna responded that she would speak with the consultant about his suggestion.

Ms. Fitch inquired if the City received everything it paid for and she responded that the City received what was available to them at the time.

9. ORAL COMMUNICATIONS #2

9A. Commissioners wished Facility Operations Manager Megerdichian a happy 40th birthday.

9B. Facility Operations Manager Megerdichian expressed his appreciation to Commissioner Glass for his service as Chairperson.

9C. Facility Operations Manager Megerdichian informed Commissioners that there would be a private memorial service for Mr. Zamperini and that he would let them know about an informal service being planned by Airport tenants at the Airport.

Commissioner Orpe asked staff to purchase flowers on behalf of the Airport Commission.

9D. Bill Tymczyszyn, Mesa Drive, maintained that the City did not receive what it paid for. He stated that, before the City paid \$500,000 for WebTrak, it was possible to watch the LAX WebTrak and the only additional benefit it received is seeing the noise sensors and ease of complaint. He received clarification that the WebTrak program costs the City approximately \$23,000 a year and one full-time staff member.

Tom Witherill, helicopter pilot, distributed and entered into record photographs of signage on runways 29L and 29R regarding left turns. He stated that the signs are only for fixed wing aircraft and that helicopters do not go into that area. He noted that the signs state "Suggested for Noise Abatement" and questioned how violations could be issued when there is only a suggestion.

Hitomi Jinda, JJ Helicopters, suggested that noise abatement brochures be placed in the FBOs.

10. ADJOURNMENT

MOTION: At 7:47 p.m., Commissioner Jacobsen moved to adjourn the meeting to Thursday, August 14, 2014 in the West Annex meeting room at 7:00 p.m. Commissioner Johnson seconded the motion; a roll call vote reflected unanimous approval.

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Approved as submitted August 14, 2014 s/ Rebecca Poirier, City Clerk
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