

**MINUTES OF A REGULAR MEETING
OF THE AIRPORT COMMISSION**

1. CALL TO ORDER

The Torrance Airport Commission convened in a regular session on Thursday, May 10, 2012 at 7:00 p.m. in the West Annex meeting room at Torrance City Hall.

Due to the absence of Chairperson Donnellan, Vice-Chairperson Jacobsen led the meeting.

2. ROLL CALL

Present: Commissioners Fitch, Glass, Hsiao, Johnson, Orpe, and Vice-Chairperson Jacobsen.

Absent: Chairperson Donnellan.

Also Present: Facility Operations Manager Megerdichian and Business Manager Williams.

MOTION: Commissioner Glass moved to grant Chairperson Donnellan an excused absence for the May 10, 2012 Airport Commission meeting. Commissioner Hsiao seconded the motion; a voice vote reflected unanimous approval (absent Chairperson Donnellan).

3. FLAG SALUTE

Barry Jay led the Pledge of Allegiance.

4. AFFIDAVIT OF AGENDA POSTING

MOTION: Commissioner Fitch, seconded by Commissioner Johnson, moved to accept and file the report of the City Clerk on the posting of the agenda for this meeting; a voice vote reflected unanimous approval.

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5. APPROVAL OF MINUTES

5A. MINUTES OF APRIL 12, 2012

Facility Operations Manager Megerdichian noted the following correction to the minutes: Page 1, **ROLL CALL**, Also Present: delete "and Business Manager Williams."

MOTION: Commissioner Fitch moved to approve the April 12, 2012 Commission meeting minutes as corrected. Commissioner Glass seconded the motion; a voice vote reflected unanimous approval (absent Chairperson Donnellan).

6. ORAL COMMUNICATIONS #1 AND ANNOUNCEMENTS

6A. Commissioner Johnson stated that the Experimental Aircraft Association B-17 Bomber Display on April 19-23 was successful and expressed his appreciation for

cooperation from Operations staff, TARA, CERT, Centennial Committee, Louis Zamperini, and Torrance Air Fair Association. He regretted that only one of four flights was able to take off on Sunday due to weather conditions.

Commissioner Glass stated that he was there all three days and the event went well and was well attended.

6B. Commissioner Fitch wished all mothers a Happy Mother's Day and reminded Commissioners to display their flags on Memorial Day.

6C. Responding to Vice-Chairperson Jacobsen's inquiry, Facility Operations Manager Megerdichian stated that the May 19 Armed Forces Day parade may include a fly over associated with the Western Museum of Flight.

Commissioner Glass stated that Torrance Historical Society is selling raffle tickets to be on the fly over.

7. **ACTION ITEMS:** None.

8. **INFORMATION ITEMS**

8A. AERONAUTICAL OPERATIONAL INFORMATION UNDER THE PURVIEW OF THE GENERAL SERVICES DEPARTMENT

Vice-Chairperson Jacobsen noted that the following reports for May 2012 were included in agenda materials: Hangar and Tiedown Rental Status, Ongoing Projects, May Meeting Room Schedule, Hangar Waiting List, Events Requiring Emergency Response, and Airfield Operations Status.

Facility Operations Manager Megerdichian stated that there is currently one hangar vacancy and that the FAA Tower renovation is on schedule, with completion expected in late August.

He reminded Commissioners that, due to FAA automation, Airport Operations totals would be reported two months after they occur. At the Commission request, he agreed to include both the current and previous month's Events Requiring Emergency Response statistics in Report #5.

Commissioner Fitch suggested adding a disclaimer explaining that the lag is due to FAA reporting.

In response to Commissioner Glass's inquiry, Facility Operations Manager Megerdichian explained that straightening of the Airport entrance driveway is optional and may be a bid alternate.

Referring to Report #3, May Meeting Room Calendar, Commissioner Glass related his understanding that CERT training would be at the Fire Station.

Commissioner Glass noted the increase in operations.

8B. LAND MANAGEMENT REPORT – AERONAUTICAL: None.

8C. NOISE ABATEMENT QUARTERLY REPORT: None.

9. ORAL COMMUNICATIONS #2

9A. Commissioner Orpe wished everyone a Happy Memorial Day.

9B. Commissioner Hsiao stated that he is looking forward to attending the Armed Forces Day parade.

9C. Commissioner Glass stated that he will be working at the Armed Forces Day parade and announced that Chief John Neu is speaking on AB109 tonight at the CERT meeting.

9D. Business Manager Williams stated that she was absent from last month's meeting because she was participating in a marathon run in Paris.

9E. Barry Jay, Brian Avenue, President of Torrance Airport Association, stated that Airport property is being surveyed to potentially lease it to a new farmer. He expressed concern that farmland attracts insects and birds which can be a navigation hazard and risk to aircraft. He distributed a 2004 Department of Transportation advisory circular recommending no agricultural use of Airport property.

Facility Operations Manager Megerdichian stated that staff is taking an item to City Council to terminate the current lease. He added that no determination has been made about the property and that there would be an opportunity for public input.

10. ADJOURNMENT

MOTION: At 7:38 p.m., Commissioner Fitch moved to adjourn the meeting to Thursday, June 14, 2012 in the West Annex meeting room at 7:00 p.m. Commissioner Hsiao seconded the motion and, hearing no objection, Vice-Chairperson Jacobsen so ordered.

Approved as Amended June 14, 2012 s/ Sue Herbers, City Clerk
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