

**MINUTES OF A REGULAR MEETING
OF THE AIRPORT COMMISSION**

1. CALL TO ORDER

The Torrance Airport Commission convened in a regular session on Thursday, April 14, 2011 at 7:00 p.m. in the West Annex meeting room at Torrance City Hall.

2. ROLL CALL

Present: Commissioners Dingman, Donnellan, Fitch, Glass, Hsiao, Orpe, and Chairperson Jacobsen.

Absent: None.

Also Present: Facility Operations Manager Megerdichian and Business Manager Williams.

3. FLAG SALUTE

Commissioner Glass led the Pledge of Allegiance.

4. AFFIDAVIT OF AGENDA POSTING

MOTION: Commissioner Donnellan, seconded by Commissioner Fitch, moved to accept and file the report of the City Clerk on the posting of the agenda for this meeting; a voice vote reflected unanimous approval.

5. APPROVAL OF MINUTES

5A. MINUTES OF MARCH 14, 2011

MOTION: Commissioner Dingman moved for the approval of the March 14, 2011 Airport Commission meeting minutes as submitted. Commissioner Hsiao seconded the motion; a voice vote reflected unanimous approval.

6. ORAL COMMUNICATIONS #1 AND ANNOUNCEMENTS

Commissioners and staff extended their condolences to Commissioner Orpe for the passing of his son Jason on March 17, 2011.

Commissioner Orpe stated that he and his grandson enjoyed the Experimental Aircraft Association's B-17 bomber display on April 10, 2011. He raised the possibility of bringing in more than one aircraft for the event, possibly from Los Angeles Air Force Base or a private collection.

Commissioner Donnellan stated that the display is especially important for children and commended staff for their efforts in providing it.

Commissioner Glass stated that he had the opportunity to work at the event and was impressed with the Disaster Service volunteers.

A brief discussion centered on the discontinuation of the Torrance Air Fair due to space limitations and the possibility of bringing it back when development at the Airport is complete.

7. ACTION ITEMS

None.

8. INFORMATION ITEMS

8A. AERONAUTICAL OPERATIONAL INFORMATION UNDER THE PURVIEW OF THE GENERAL SERVICES DEPARTMENT

Chairperson Jacobsen noted that the following reports for April 2011 were included in agenda materials: Hangar and Tiedown Rental Status, Ongoing Projects, April Meeting Room Schedule, Hangar Waiting List, Events Requiring Emergency Response, and Airfield Operations Status.

Referring to Report #2 Ongoing Projects, Business Manager Williams reported that Southern California Edison is finishing up electrical repairs in the hangar area.

Chairperson Jacobsen noted the increase in operations in March 2011 compared to last year.

8B. LAND MANAGEMENT REPORT – AERONAUTICAL

No report.

8C. NOISE ABATEMENT QUARTERLY REPORT

Facility Operations Manager Megerdichian presented a revised Noise Quarterly Report for January 1 to March 31, 2011 in supplemental material. He noted that the total exempt aircraft violations should equal 56, not 60 as stated in agenda packets. He stated that Aircraft Unknown is now being counted in Aircraft Violations while Exempt aircraft is not being counted. He reviewed the charts on page 2, pointing out violations per noise monitor, fixed wing aircraft versus helicopter, and exempt aircraft. He stated that curfew violations approved prior to takeoff were not included in noise violations.

Responding to Commissioner Fitch's inquiry, he advised that staff is unable to break out violations of media helicopters.

Commissioner Donnellan received clarification that Monitor 1 is located at Lago Seco Park and Facility Operations Manager Megerdichian offered to email Commissioners the address of all seven monitors.

In response to Commissioner Glass' inquiry, Facility Operations Manager Megerdichian stated that educational letters are sent to violators and normally there are no repeat offenders.

9. ORAL COMMUNICATIONS #2

9A. Commissioner Fitch congratulated the Noise Abatement Report preparer for a job well done.

9B. Facility Operations Manager Megerdichian discussed the crash of a 1956 Bell helicopter during take-off and was happy to report that the pilot was fine.

9C. Facility Operations Manager Megerdichian announced the next Helicopter Committee meeting scheduled for April 21, 2011 at 6:30 p.m. in the GAC.

10. ADJOURNMENT

MOTION: At 7:40 p.m., Commissioner Fitch moved to adjourn the meeting to Thursday, May 12, 2011 in the West Annex meeting room at 7:00 p.m. Commissioner Donnellan seconded the motion and, hearing no objection, Chairperson Jacobsen so ordered.

Approved as Amended May 12, 2011 s/ Sue Herbers, City Clerk
