

**MINUTES OF A REGULAR MEETING
OF THE AIRPORT COMMISSION**

1. CALL TO ORDER

The Torrance Airport Commission convened in a regular session on Thursday, April 12, 2012 at 7:00 p.m. in the West Annex meeting room at Torrance City Hall.

2. ROLL CALL

Present: Commissioners Fitch, Glass, Jacobsen, Johnson, Orpe, and Chairperson Donnellan.

Absent: Commissioner Hsiao.

Also Present: Facility Operations Manager Megerdichian.

MOTION: Commissioner Glass moved to grant Commissioner Hsiao an excused absence for the April 12, 2012 Airport Commission meeting. Commissioner Jacobsen seconded the motion; a voice vote reflected unanimous approval.

3. FLAG SALUTE

Commissioner Fitch led the Pledge of Allegiance.

4. AFFIDAVIT OF AGENDA POSTING

MOTION: Commissioner Jacobsen, seconded by Commissioner Fitch, moved to accept and file the report of the City Clerk on the posting of the agenda for this meeting; a voice vote reflected unanimous approval (absent Commissioner Hsiao).

5. APPROVAL OF MINUTES

5A. MINUTES OF MARCH 8, 2012

Commissioner Glass stated that in paragraph four on page four he meant to say Airport Association rather than Air Fair Association.

MOTION: Commissioner Johnson moved to approve the March 8, 2012 Commission meeting minutes as corrected. Commissioner Orpe seconded the motion; a voice vote reflected unanimous approval (absent Commissioner Hsiao).

CITY CLERK NOTE: Materials relating to the March 3, 2012 minutes from former Commissioner Tymczyszyn were noted as received for the record. Proposed amendments not formally accepted.

6. ORAL COMMUNICATIONS #1 AND ANNOUNCEMENTS

6A. Commissioner Fitch discussed City Council's consideration of Assembly Bill 109 on April 10, 2012.

6B. Commissioner Fitch thanked Commissioner Johnson for the beautiful B-17 Exhibit reminder and the Torrance Airport Association for the VIP passes for Commissioners.

6C. Commissioner Johnson distributed fliers for the B-17 Exhibit and described some of the associated activities planned for the event.

7. **ACTION ITEMS:** None.

8. **INFORMATION ITEMS**

8A. **AERONAUTICAL OPERATIONAL INFORMATION UNDER THE PURVIEW OF THE GENERAL SERVICES DEPARTMENT**

Chairperson Donnellan noted that the following reports for April 2012 were included in agenda materials: Hangar and Tiedown Rental Status, Ongoing Projects, April Meeting Room Schedule, Hangar Waiting List, Events Requiring Emergency Response, and Airfield Operations Status.

Facility Operations Manager Megerdichian stated that there are now two hangar vacancies, one of which is an executive hangar that is being prepared for rental. He stated that FEAP-767 Facilities and Tower Electrical includes an electrical panel for the new tower modernization. He said that tower staff is working out of the temporary tower and completion for the project is expected in September 2012. He anticipated one or two necessary power outages for the Airport during nighttime hours, adding that a "Notice to Airmen" would be put out informing pilots about the closures. He noted that, due to FAA automation, Airport Operations totals would from now on be reported two months after they occur.

Commissioner Jacobsen stated that he has observed large item debris in trash bins and Facility Operations Manager Megerdichian stated that the problem is much better than it used to be.

In response to Commissioner Glass' inquiry, he stated that Flite Park constantly battles the trash problem as well.

8B. **LAND MANAGEMENT REPORT – AERONAUTICAL:** None.

8C. **NOISE ABATEMENT QUARTERLY REPORT**

Facility Operations Manager Megerdichian noted that the Noise Abatement Quarterly Report for January 1 to March 31, 2012 was included in agenda packets.

Commissioner Fitch repeated her request to switch the positions of Exempt Aircraft and Aircraft Unknown on the report for better clarification. She noted the low number of helicopter violations.

Commissioner Glass received clarification that notification letters were sent out to top violators and expressed interest in knowing their responses.

9. **ORAL COMMUNICATIONS #2**

9A. Commissioner Fitch stated that there was a Torrance Airport Association meeting on April 11 and Barry Jay did an excellent job of asking pilots to fly friendly.

9B. Facility Operations Manager Megerdichian reported that the FAA has assigned the Airport's request for proposed routes to a new case worker and that he hopes to set up a meeting with him in the near future.

9C. Facility Operations Manager Megerdichian stated that two new noise abatement signs are being manufactured for the Airport, that billing inserts are going out to Airport tenants reminding them to fly friendly, and that the website is being updated.

9D. Richard Root, Via Buena Ventura, distributed and discussed statistics that he compiled regarding early left turns. It was noted that the statistics submitted were not verified by the City. He stated that he observed 62 early left turns last quarter on a part time basis, 24 of which were missed approaches. He said 38 complaints were received and all were investigated, with 21 letters sent out. He agreed that there are few helicopter noise violations but maintained that the helicopter route going west does not go over noise abatement monitors and bisects monitors #1 and #7.

9E. Commissioner Johnson extended his appreciation to staff with their assistance with the B-17 Exhibit.

9F. Chairperson Donnellan expressed appreciation to audience members for their input and interest in Airport matters.

10. ADJOURNMENT

MOTION: At 7:45 p.m., Commissioner Fitch moved to adjourn the meeting to Thursday, May 10, 2012 in the West Annex meeting room at 7:00 p.m. Commissioner Jacobsen seconded the motion and, hearing no objection, Chairperson Donnellan so ordered.

Approved as Amended May 10, 2012 s/ Sue Herbers, City Clerk
