

**Check
these dates...**

The City has identified a number of dates which will be observed as paid holidays.

- The last working day prior to New Year's Day
- New Year's Day
- Martin Luther King Jr's Birthday
- Lincoln's Birthday
- Washington's Birthday
- Memorial Day
- Independence Day
- Labor Day
- Veteran's Day
- Thanksgiving Day
- The day after Thanksgiving
- The last working day prior to Christmas Day
- Christmas Day

Exceptions:

TLEA. Omit the last ½ of the last day prior to New Year's Day. Add last working day prior to Christmas.

TPSA - Senior Librarians. Please refer to MOU for holiday specifics

Police Clerical Personnel . Off Friday after Thanksgiving subject to scheduling and approval of the department head. If unavailable, an alternative day shall be scheduled off in lieu of the Friday after Thanksgiving.

If a holiday falls on a Saturday it will be observed the Friday prior. For employees on a 9/80 or 4/10 work schedule, and that particular Friday the City is closed, the employee will accrue vacation time equal to the value of a normal work shift in lieu of holiday pay.

If the holiday falls on a Sunday, the Monday immediately following will be observed, the City will be closed, and the employee will receive holiday pay equivalent to their normally scheduled shift.

Check the City calendar for exact dates of observance.

In the event that an employee is required to work on an observed holiday, special compensation is provided based on your particular position and work schedule.

For more detailed information, please refer to your MOU.