



City of Torrance, Building & Safety Department Sign Permit Application

3031 Torrance Boulevard, Torrance CA 90503

(310) 618-5910

Office Use Only

Case #

SGN

REQUIRED INFORMATION

Property / Job Address			
Person Preparing This Form			Date
Property Owner (if different)		Owner's Phone	
Property Owner's Address (if different from Job Address)			
Business / Tenant Name			Tenant Phone
Architect / Engineer	Address		A / E Phone
Contracting Name as on Pocket License	CA Contractor License No.	Class	Torrance Business License No.
Contractor's CA Business Address			Contractor's Phone

Valuation \$	Store Front Width
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Descriptive Drawing of Sign 1: 	Special Conditions _____ _____ _____ Sign Area (Total Sq Ft)	<input type="checkbox"/> non-illuminated <input type="checkbox"/> illuminated <input type="checkbox"/> replacement face <input type="checkbox"/> painted wall/awning
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Descriptive Drawing of Sign 2: 	Special Conditions _____ _____ _____ Sign Area (Total Sq Ft)	<input type="checkbox"/> non-illuminated <input type="checkbox"/> illuminated <input type="checkbox"/> replacement face <input type="checkbox"/> painted wall/awning
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OTHER FEES THAT MAY APPLY	CALCULATION		FEE
Microfilm Fee	Permit Docs: x	\$	5.20
Plan Storage	# of sheets x	\$	7.70
Lamps	# lamps: x	\$	0.55
Timer	# timers x	\$	2.80
Sign with Transformer or Ballast	# signs x	\$	11.25
Additional Transformer or Ballast	# x	\$	4.50
Construction Tax	valuation x 1.5% (.015)		
Workers' Comp Ins Review Fee			10.10
Fees Based on Project Valuation:			
Permit Fee			
Plan Check Fee			

Note: If Tenant Occupied

I acknowledge that I am the owner of the above described property and I realize that if this permit is issued, it will limit the number and size of signs which may be placed on this property and I consent to this application.

Print Name: _____

Owner Address: _____

Owner Phone: _____

Owner Signature (required)

TOTAL PERMIT FEE _____

RIGHT OF ENTRY

I Certify that I have read this application and state that the above information is correct. I agree to comply with all city and county ordinances and state laws relating to signs, and hereby authorize representatives of this city to enter upon the above-mentioned property for inspection purposes. If the signage includes a ground sign, I affirm that the signage is entirely on the property above and does not encroach. Its location has been verified by survey and/or by contacting the City of Torrance Engineering Department and I agree to contact "Dig Alert" (1-800-422-4133).

Signature of Applicant or Agent: _____